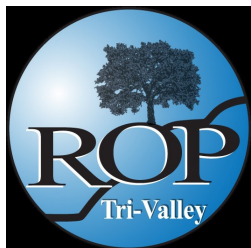


**Joint Powers Governing Board, Regular Board
Meeting**

06/17/2020 05:30 PM

1040 Florence Road
Livermore, CA 94550

AGENDA



The Mission of Tri-Valley ROP is to:

- Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.
- Support and guide the development of life and career skills valued by business, industry, colleges, and society.
- Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.
- Educate all students to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.

JOINT POWERS GOVERNING BOARD

Amy Miller, Chairperson

(925) 577-5866

milleramy@dublinusd.org

Member District: Dublin USD

Emily Prusso, Vice Chairperson

(925) 606-3281

eprussotrustee@lvjUSD.org

Member District: Livermore Valley Joint USD

Mark Miller, Trustee

(925) 640-1919

Mark_miller@pleasantonusd.net

Member District: Pleasanton USD

Julie Duncan, Superintendent

(925) 455-4800 x 106

jduncan@tvrop.org

Secretary to the Governing Board



JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Public access to meeting, please connect using link below;

<https://livermoreschools.webex.com/livermoreschools/onstage/g.php?MTID=e8475f4a77abc025232b772b8ede53b29>

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and 21 respectively, the June 17, 2020 JPGB Meeting will be conducted via WebEx and telephonically. Please use link above to connect. In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to listen in to the meeting.

PUBLIC COMMENT – Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner:





By email to **Board Questions** prior to Call to Order, at the following address, arobbins@tvrop.org. Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.







By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

- | | |
|---|-----------|
| 1. CALL TO ORDER / ROLL CALL - 5:30 p.m. | 7 |
| 2. PUBLIC COMMENT on posted closed session items only | 8 |
| Members of the public may submit comments on closed session items on the agenda in the following manner: By email to Board Questions prior to Call to Order, at the following address, arobbins@tvrop.org . Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. | |
| 3. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6 | 9 |
| A. Public Employee Performance Evaluation
Title: Superintendent | 10 |
| B. Conference with Labor Negotiator | 11 |

Agency Negotiator: Board Chairperson

Unrepresented Employee: Superintendent

4. RECONVENE IN OPEN SESSION - 6:00 p.m.	12
A. Pledge of Allegiance	13
B. Approval of the Agenda Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.	14
C. Announcement of Reportable Action Taken in Closed Session	15
5. PUBLIC COMMENT	16
Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to Board Questions prior to Call to Order, at the following address, arobbins@tvrop.org. Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. Time is limited to 3 minutes per speaker and 20 minutes per topic.	
6. RECOGNITIONS	17
Recognition of Gayle Larson, Work Based Learning Coordinator	
7. CONSENT CALENDAR	18
The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.	
A. Approval of Minutes from the Regular Board Meeting of May 6, 2020 	19
The Board will consider approving minutes from the Regular Board Meeting of May 6, 2020.	
B. Approval of Bill and Salary Reports - May 1 - 31, 2020 	24
The Board will consider the approval of Bill and Salary warrants which show payment of the District's operating and salary expenditures for the months noted.	
C. Approval of Purchase Order Summary - May 1 -31, 2020 	38
The Board will consider the approval of the purchase order summary which shows encumbrances for the District funds for the months noted.	
D. Approval of MOU with PUSD for Middle College Coordinator 	40
Approve the MOU with Pleasanton Unified School District (PUSD) for the 2020-21 school year.	

E. Approval of Memorandums of Understanding for 2020-21 with Member Districts 	46
<p>The Board will consider approving MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.</p>	
F. Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2020-21 	53
<p>As part of the Consent Calendar, approve the MOU with Livermore Valley Joint Unified School District (LVJUSD) providing Business Services, Maintenance and Custodial Services.</p>	
8. DEFERRED CONSENT ITEMS	57
<p>Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.</p>	
9. INFORMATION / ACTION ITEMS	58
<p>Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.</p>	
A. Public Hearing on the Proposed 2020-21 Budget – information	59
<p>Open Public Hearing for Item 9. B; for the 2020-21 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.</p>	
<p>Chairperson Miller will call the hearing to order and call upon members of the public who have requested, by email to Budget Hearing Questions prior to Call to Order, at the following address, arobbins@tvrop.org. Please note Budget Hearing in the subject line of the email, and write your comment or question in the body of the email.</p>	
<p>Upon completion of comments, Chairperson Miller will close the hearing and reconvene the Regular Board Meeting.</p>	
B. Proposed Budget and Adoption for 2020-21 – action 	60
<p>Following the mandated Public Hearing on the 2020-21 budget, it is appropriate for the Board to consider adoption of the proposed budget.</p>	
C. Approval of 2020-21 Board Meeting Calendar – action 	114
<p>Staff will present the preliminary 2020-21 Board Meeting Calendar</p>	
D. Approval of TVROP Master Schedule - action 	116
<p>Staff will provide a proposed master schedule of courses for 2020-21.</p>	
E. Approval of Personnel Document #061720 - action 	124
<p>The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, including new hires, resignations, retirements and vacancies for Board approval.</p>	
F. Middle College High School at Las Positas College Update – information	128

Staff will update the Board in the following areas for Middle College High School at Las Positas College:



MC high school course transition to online - Spring 2020

Class of 2020 Celebration!

Post Secondary Plans for 2020 - 4 year, LPC, etc

Class of 2017 - Our first cohort has many graduating from universities one full year ahead of their classmates.

Middle College enrollment for 2020-2021

- | | |
|--|------------|
| G. Three-Year Plan Accomplishments, Year-Two - information  | 129 |
| Staff will present a summary of accomplishments from year-two of the established three-year plan. | |
| H. Ratification of the Superintendent's Contract - action  | 138 |
| The Board and Superintendent to negotiate terms of contract during closed session; provided contractual negotiations result in said parties' agreement of the decision, terms and resulting employment contract will be reported upon and ratified. Copies of said contract will be made available at that time. | |
| I. Ratification of the Superintendent's Salary Step Increase - action | 144 |
| Upon completion of the Board's evaluation of Superintendent during closed session; pursuant to Article 3 of the Superintendent's Employment Agreement, the Superintendent may receive an annual salary increase per the Superintendent Salary Schedule based upon a satisfactory evaluation. | |
| 10. SUPERINTENDENT'S REPORT | 145 |
| Superintendent Duncan will report on recent meetings, activities, or legislation. | |
| 11. BOARD MEMBER REPORTS | 146 |
| Board members may wish to report on their recent activities. | |
| 12. ANNOUNCEMENTS | 147 |
| 13. ADJOURNMENT | 148 |

1. CALL TO ORDER / ROLL CALL - 5:30 p.m.

2. PUBLIC COMMENT on posted closed session items only

Quick Summary / Abstract

Members of the public may submit comments on closed session items on the agenda in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, arobbins@tвроp.org. Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.

3. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6

3. A. Public Employee Performance Evaluation

Quick Summary / Abstract

Title: Superintendent

3. B. Conference with Labor Negotiator

Quick Summary / Abstract

Agency Negotiator: Board Chairperson

Unrepresented Employee: Superintendent

4. RECONVENE IN OPEN SESSION - 6:00 p.m.

4. A. Pledge of Allegiance

4. B. Approval of the Agenda

Quick Summary / Abstract

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

4. C. Announcement of Reportable Action Taken in Closed Session

5. PUBLIC COMMENT

Quick Summary / Abstract

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, arobbins@tvrop.org. Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. Time is limited to 3 minutes per speaker and 20 minutes per topic.

6. RECOGNITIONS

Quick Summary / Abstract

Recognition of Gayle Larson, Work Based Learning Coordinator

7. CONSENT CALENDAR

Recommendation


The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

7. A. Approval of Minutes from the Regular Board Meeting of May 6, 2020 

Quick Summary / Abstract

The Board will consider approving minutes from the Regular Board Meeting of May 6, 2020.

Supporting Documents

 [Minutes 5-6-2020.pdf](#)



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board Meeting Minutes of May 6, 2020

5:30 p.m. Closed Session, 6:00 p.m. Open Session

Meeting conducted in compliance with Executive Orders, N-29-20 and N-35-20

1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**
The meeting was called to order at 5:30 p.m.
Amy Miller – Aye
Prusso – Aye
Mark Miller – Aye
2. **PUBLIC COMMENT** - None
3. **ADJOURN TO CLOSED SESSION** - Pursuant to Government Code §54957 and §54957.6
 - A. **Public Employee Performance Evaluation**
Title: Superintendent
 - B. **Conference with Labor Negotiator: Unrepresented Employee**
Agency Negotiator: Board Chairperson
Unrepresented Employee: Superintendent
4. **RECONVENE IN OPEN SESSION – 6:00 p.m.**
 - A. **Flag Salute - Pledge of Allegiance**
 - B. **Approval of the Agenda**

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	M. Miller	3	0	0	0
 - C. **Announcement of Any Reportable Action Taken in Closed Session** - None
5. **PUBLIC COMMENT** - None
6. **RECOGNITIONS**

Superintendent Duncan introduced Dawn Pavon, Instructor of Developmental Psychology of Children, to recognize the following students from the Developmental Psychology of Children II course:

 - A. Recognition of Dreanna Garcia, LHS
 - B. Recognition of Anna Guidry, LHS
 - C. Recognition of Alissa King, LHS
 - D. Recognition of Lauren Knabe, DHS
 - E. Recognition of Jackeline Macias, LHS
 - F. Recognition of Kealy Morrissey, DHS
 - G. Recognition of Alexis Ramirez, GHS
 - H. Recognition of Carlee Wiles, LHS

Chairperson Miler congratulated the students and noted that she was a Child Development major and those classes have served her well as a professional and parent.

Vice Chairperson Prusso congratulated the students. She had a niece that took Developmental Psychology of Children classes and, after college, is now working in the field of Child Development. She expressed how proud she is of the students.

Mr. Miller also congratulated the students and asked how many will continue in the field?

Ms. Pavon explained where the students are currently working in the field and many have expressed they intend to do this in the future. All the recognized students are attending college in the fall.

7. CONSENT CALENDAR - MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
M. Miller	Prusso	3	0	0	0

A. Approval of Minutes from the Regular Board Meeting of March 11, 2020

The Board approved minutes from the March 11, 2020 Board Meeting.

B. Approval of Bill and Salary Reports – March 1 – April 30, 2020

The Board approved the Bill and Salary warrants which shows the District's operating and salary expenditures for the prior months.

C. Approval of Purchase Order Summary – March 1 – April 30, 2020

The Board approved the purchase order summary, which shows encumbrances of District funds for the prior months.

8. DEFERRED CONSENT ITEM/S – None

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

A. TVROP COVID 19 Update - information

Superintendent Duncan provided an update on the current and ever-changing COVID 19 situation concerning the shelter-in-place, distance learning and upcoming expectations.

Suzanne Smith, Program Coordinator, spoke of the Google check-in and personal weekly connection she created to provide staff with a place to voice their needs and for administration to provide feedback and support.

Mr. Miller asked if there are certain areas that may be common challenges that maybe the Board can help with.

Ms. Smith responded that a topic that has come up is quarantine fatigue. She also explained that we had connectivity issues in the beginning and those have all been resolved. There is great thanks to all the districts for coming together and helping.

Superintendent Duncan is thankful to have been included in district decisions and in contributing to current and future needs. In looking at next school year, please keep TVROP in mind so we can make sure all students can be accommodated to attend. Please keep us at the table.

Ms. Prusso thinks the Google forms is great and enjoyed reading the comments.

B. Course Update for 2020 – 2021 – information

Superintendent Duncan happily announced that registrations are up. There were 2,189 student registrations. We have seen course growth in many, many areas.

Ms. Smith reported that what we have learned during Distance Learning would continue to benefit our programs into the future. With all the new Industry connections, students are even more interested in classes. There is an immense amount of work that goes into the

master schedule to make it work with all the high schools, travel times, travel periods, block and minimum day scheduling.

Superintendent Duncan addressed the Coordinating Council members and noted the PLTW classes and other sections funded by TVROP at each site and how she has been working with the budget and HR folks. TVROP received our \$1.3 million GAN for CTEIG for next year, and preparing to reimburse for current year.

Mr. Miller asked how the process of registration works and can the schedule be done earlier?

Superintendent Duncan explained that Pleasanton asks for the master schedule in January, Dublin is right after that and Livermore is March and April. Granada is the last and we work really hard to make sure all students are scheduled appropriately.

C. Preliminary 2020 – 2021 Budget Discussion – information

Superintendent Duncan introduced Ms. Teresa Fiscus, CBO for TVROP.

Ms. Fiscus presented a slideshow on the preliminary budget for 2020-2021. This discussion is to ask for Board input on the standing 4% standard increase in member district contributions per the Joint Powers Authority.

Superintendent Duncan gave a review of the history of ROP funding and the creation of the Fifth Amended TVROP JPA and how the funding model was created. If there were a need for an increase beyond the agreed upon 4%, each district would need to present to their board for approval of the increase. Superintendent Duncan and Ms. Fiscus recommended to not exercise the 4% increase for next year due to the budget uncertainty at the State level that would impact member districts.

Ms. Fiscus presented the Member District Contribution rate for each district as Alameda County Office of Education continues to comment in our correspondence that the TVROP amounts and the member district amounts do not match.

Dublin - \$1,021,302
Livermore - \$1,313,103
Pleasanton - \$1,313,103

These amounts do not reflect the funds the district receives back from TVROP Grants. The contribution must be shown as a true and full contribution to show the State your CTE expenditures and then TVROP reimburses with the CTEIG grant funds.

10. CORRESPONDENCE

- Alameda County Office of Education, 2019-20 Second Interim Budget Report
Ms. Fiscus corrected the initial draft from the ACOE, after review, the ACOE agreed and corrected the letter.

11. SUPERINTENDENT'S REPORT

Superintendent Duncan reported on the following:

- Tri-Valley CALPADS meeting
- Awarded the Strong Workforce Pathway Coordinator Position
- Thanks to the College and Career Specialists for helping students make college connections during the shelter-in-place.

- Randy Barnard’s class held an airbag demonstration showing students the force in which an airbag deploys.
- Middle College registration for 70 new incoming juniors thanks to Amy Brown, Amy Robbins and a crew from each school site. This included virtual counseling, enrollment and registration meetings with students.
- Staff in-service coming up on May 20th.
- Mock Interviews were conducted online for 117 students.
- Virtual TEC End of Year Meeting was on May 1st. There were over 80 attendees and 12 panelists. We recognized retirees; Regina Brinker, Anne Spalasso and Glen Sparks who has been in education 36 years.
- Updated the Strong Workforce budget to new awarded amount
- CTEIG GAN was signed and returned to the Department of Education

12. BOARD MEMBER REPORTS

Ms. Prusso very impressed with all the districts and TVROP in figuring out how to make education work for our students. Thank you, Amy and Mark, and your districts.

Chairperson Miller thanked all our teachers during Teacher Appreciation week and congratulated all on a successful TEC event.

13. ANNOUNCEMENTS

Ms. Robbins introduced Glen Sparks who wanted to thank Superintendent Duncan and the Board and announced this would be his last meeting as he is retiring.

Superintendent Duncan spoke of her daughter's 2020 college graduation and gave a beautiful overview of her highly awarded Purdue career.

The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, June 17, 2020.

14. ADJOURNMENT

There being no further business, Chairperson Miller asked for a motion to adjourn the meeting at 7:08 p.m.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	M. Miller	3	0	0	0

Original Signed

Submitted,

Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 17th day of June, 2020.*

Amy Miller
Board Chairperson

JD/as

7. B. Approval of Bill and Salary Reports - May 1 - 31, 2020

Quick Summary / Abstract

The Board will consider the approval of Bill and Salary warrants which show payment of the District's operating and salary expenditures for the months noted.

Supporting Documents

 [May 2020 Bill & Salary Report.pdf](#)

Activity for Dates 05/01/2020 to 05/31/2020

Fiscal Year 2019/20

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 1000 - Tchr Sal 11 Pay									
990-1110-0000-6000-1000-000-90-0-0000 Tchr Sal 11 Pay,Unrest.,R									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				104,759.53	104,759.53-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			104,759.53		209,519.06-
		Account Total		05/31/20	.00	.00	104,759.53	104,759.53	
990-1110-0000-6000-4000-501-90-0-9930 Tchr Sal 11 Pay,Middle Co									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				22,575.51	22,575.51-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			22,575.51		45,151.02-
		Account Total		05/31/20	.00	.00	22,575.51	22,575.51	
990-1110-6391-4630-4000-901-99-0-0000 Tchr Sal 11 Pay,Unrest.,A									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				6,397.73	6,397.73-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			6,397.73		12,795.46-
		Account Total		05/31/20	.00	.00	6,397.73	6,397.73	
990-1120-0000-6000-1000-000-90-0-0000 Tchr Stipend,Unrest.,ROCP									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				1,000.00	1,000.00-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			1,000.00		2,000.00-
		Account Total		05/31/20	.00	.00	1,000.00	1,000.00	
990-1128-0000-6000-1000-000-90-0-0000 Tchr Hourly,Unrest.,ROCP									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				2,161.95	2,161.95-
990-1312-0000-6000-2100-000-90-0-0000 Supv Admin Sal,Unrest.,RO									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				23,715.76	23,715.76-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			23,715.76		47,431.52-
		Account Total		05/31/20	.00	.00	23,715.76	23,715.76	
990-1312-0000-6000-7100-000-90-0-0000 Supv Admin Sal,Unrest.,RO									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				17,326.32	17,326.32-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			17,326.32		34,652.64-
		Account Total		05/31/20	.00	.00	17,326.32	17,326.32	
			Total for Object 1000, and Expense accounts		.00	.00	175,774.85	177,936.80	353,711.65-

Object 2000 - Class Supp Sal

990-2210-0000-6000-3110-101-90-0-2200 Class Supp Sal,Career Cen									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				4,914.85	4,914.85-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			4,914.85		9,829.70-
		Account Total		05/31/20	.00	.00	4,914.85	4,914.85	
990-2210-0000-6000-3110-201-90-0-2200 Class Supp Sal,Career Cen									
	PR20-00032	05/29/20	Regular Payroll (Earning:	05/29/20				5,110.11	5,110.11-
	PR20-00034	05/29/20	Salary Encumbrance between 05/	05/29/20			5,110.11		10,220.22-
		Account Total		05/31/20	.00	.00	5,110.11	5,110.11	

Selection Filtered by User Permissions, (Org = 79, Online/Offline = N, Fiscal Year = 2020, Start Date = 5/1/2020, End Date = 5/31/2020, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-5, Obj Digits = 1, Page Break Lvl =)

ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020 Fiscal Year 2019/20

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 2000 - Class Supp Sal (continued)									
990-2210-0000-6000-3110-202-90-0-2200 Class Supp Sal,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				2,530.06	2,530.06-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2,530.06		5,060.12-
		Account Total		05/31/20	.00	.00	2,530.06	2,530.06	
990-2210-0000-6000-3110-301-90-0-2200 Class Supp Sal,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				2,383.27	2,383.27-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2,383.27		4,766.54-
		Account Total		05/31/20	.00	.00	2,383.27	2,383.27	
990-2210-0000-6000-3110-302-90-0-2200 Class Supp Sal,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				2,241.70	2,241.70-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2,241.70		4,483.40-
		Account Total		05/31/20	.00	.00	2,241.70	2,241.70	
990-2228-0000-6000-3110-202-90-0-2200 Class Suppt Hr,Career Cen									
INV20-00032		AR20-00089	Jan - Feb 2020 LHS Career Spec	05/26/20				349.70-	349.70
990-2310-0000-6000-2700-000-90-0-0000 Supv Admin Sal,Unrest.,RO									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				8,721.38	8,721.38-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			8,721.38		17,442.76-
		Account Total		05/31/20	.00	.00	8,721.38	8,721.38	
990-2410-0000-6000-2700-000-90-0-0000 Clerical Sal,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				7,781.63	7,781.63-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			7,781.63		15,563.26-
		Account Total		05/31/20	.00	.00	7,781.63	7,781.63	
990-2410-0000-6000-4000-501-90-0-9930 Clerical Sal,Middle Colle									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				2,151.86	2,151.86-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2,151.86		4,303.72-
		Account Total		05/31/20	.00	.00	2,151.86	2,151.86	
990-2428-0000-6000-4000-501-90-0-9930 Clerical Hr,Middle Colleg									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				169.00	169.00-
990-2920-0000-3800-4000-000-90-0-9971 Othr Class Stip,Get Set,V									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				454.54	454.54-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			454.54		909.08-
		Account Total		05/31/20	.00	.00	454.54	454.54	
990-2920-0000-6000-2700-000-90-0-0000 Othr Class Stip,Unrest.,R									
		PR20-00032	05/29/20 Regular Payroll (Earning:	05/29/20				90.91	90.91-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			90.91		181.82-
		Account Total		05/31/20	.00	.00	90.91	90.91	
Total for Object 2000, and Expense accounts					.00	.00	36,380.31	36,199.61	72,579.92-

Selection Filtered by User Permissions, (Org = 79, Online/Offline = N, Fiscal Year = 2020, Start Date = 5/1/2020, End Date = 5/31/2020, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-5, Obj Digits = 1, Page Break Lvl =)

ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020

Fiscal Year 2019/20

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 3000 - STRS Cert									
990-3101-0000-6000-1000-000-90-0-0000 STRS Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				17,379.95	17,379.95-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			17,010.26		34,390.21-
			Account Total	05/31/20	.00	.00	17,010.26	17,379.95	
990-3101-0000-6000-2100-000-90-0-0000 STRS Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				3,935.69	3,935.69-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			3,935.69		7,871.38-
			Account Total	05/31/20	.00	.00	3,935.69	3,935.69	
990-3101-0000-6000-4000-501-90-0-9930 STRS Cert,Middle College,									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				3,860.43	3,860.43-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			3,860.43		7,720.86-
			Account Total	05/31/20	.00	.00	3,860.43	3,860.43	
990-3101-0000-6000-7100-000-90-0-0000 STRS Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				2,934.30	2,934.30-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2,934.30		5,868.60-
			Account Total	05/31/20	.00	.00	2,934.30	2,934.30	
990-3101-6391-4630-4000-901-99-0-0000 STRS Cert,Unrest.,Adult V									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1,085.46	1,085.46-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1,085.46		2,170.92-
			Account Total	05/31/20	.00	.00	1,085.46	1,085.46	
990-3201-0000-6000-1000-000-90-0-0000 PERS Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1,239.37	1,239.37-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1,239.37		2,478.74-
			Account Total	05/31/20	.00	.00	1,239.37	1,239.37	
990-3202-0000-3800-4000-000-90-0-9971 PERS Class,Get Set,Voc. E									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				89.64	89.64-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			89.64		179.28-
			Account Total	05/31/20	.00	.00	89.64	89.64	
990-3202-0000-6000-2700-000-90-0-0000 PERS Class,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				3,272.51	3,272.51-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			3,272.51		6,545.02-
			Account Total	05/31/20	.00	.00	3,272.51	3,272.51	
990-3202-0000-6000-3110-101-90-0-2200 PERS Class,Career Center,									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				969.25	969.25-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			969.25		1,938.50-
			Account Total	05/31/20	.00	.00	969.25	969.25	
990-3202-0000-6000-3110-201-90-0-2200 PERS Class,Career Center,									

Selection Filtered by User Permissions, (Org = 79, Online/Offline = N, Fiscal Year = 2020, Start Date = 5/1/2020, End Date = 5/31/2020, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-5, Obj Digits = 1, Page Break Lvl =)

ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020									Fiscal Year 2019/20
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 3000 - PERS Class (continued)									
990-3202-0000-6000-3110-201-90-0-2200 PERS Class,Career Center,									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1,007.76	1,007.76-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1,007.76		2,015.52-
			Account Total	05/31/20	.00	.00	1,007.76	1,007.76	
990-3202-0000-6000-3110-202-90-0-2200 PERS Class,Career Center,									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				498.95	498.95-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			498.95		997.90-
			Account Total	05/31/20	.00	.00	498.95	498.95	
990-3202-0000-6000-3110-301-90-0-2200 PERS Class,Career Center,									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				470.00	470.00-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			470.00		940.00-
			Account Total	05/31/20	.00	.00	470.00	470.00	
990-3202-0000-6000-3110-302-90-0-2200 PERS Class,Career Center,									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				442.08	442.08-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			442.08		884.16-
			Account Total	05/31/20	.00	.00	442.08	442.08	
990-3202-0000-6000-4000-501-90-0-9930 PERS Class,Middle College									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				424.37	424.37-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			424.37		848.74-
			Account Total	05/31/20	.00	.00	424.37	424.37	
990-3311-0000-6000-1000-000-90-0-0000 OASDI Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				385.15	385.15-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			385.15		770.30-
			Account Total	05/31/20	.00	.00	385.15	385.15	
990-3312-0000-3800-4000-000-90-0-9971 OASDI Class,Get Set,Voc.									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				28.18	28.18-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			28.18		56.36-
			Account Total	05/31/20	.00	.00	28.18	28.18	
990-3312-0000-6000-2700-000-90-0-0000 OASDI Class,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1,002.46	1,002.46-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1,003.08		2,005.54-
			Account Total	05/31/20	.00	.00	1,003.08	1,002.46	
990-3312-0000-6000-3110-101-90-0-2200 OASDI Class,Career Center									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				300.23	300.23-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			300.23		600.46-
			Account Total	05/31/20	.00	.00	300.23	300.23	
990-3312-0000-6000-3110-201-90-0-2200 OASDI Class,Career Center									

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ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020

Fiscal Year 2019/20

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 3000 - OASDI Class (continued)									
990-3312-0000-6000-3110-201-90-0-2200 OASDI Class,Career Center									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				279.69	279.69-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			279.69		559.38-
			Account Total	05/31/20	.00	.00	279.69	279.69	
990-3312-0000-6000-3110-202-90-0-2200 OASDI Class,Career Center									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				156.86	156.86-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			156.86		313.72-
			Account Total	05/31/20	.00	.00	156.86	156.86	
990-3312-0000-6000-3110-301-90-0-2200 OASDI Class,Career Center									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				147.76	147.76-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			147.76		295.52-
			Account Total	05/31/20	.00	.00	147.76	147.76	
990-3312-0000-6000-3110-302-90-0-2200 OASDI Class,Career Center									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				138.99	138.99-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			138.99		277.98-
			Account Total	05/31/20	.00	.00	138.99	138.99	
990-3312-0000-6000-4000-501-90-0-9930 OASDI Class,Middle Colleg									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				133.41	133.41-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			133.41		266.82-
			Account Total	05/31/20	.00	.00	133.41	133.41	
990-3321-0000-6000-1000-000-90-0-0000 Medicare Cert,Unrest.,ROC									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1,538.48	1,538.48-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1,507.13		3,045.61-
			Account Total	05/31/20	.00	.00	1,507.13	1,538.48	
990-3321-0000-6000-2100-000-90-0-0000 Medicare Cert,Unrest.,ROC									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				338.16	338.16-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			338.16		676.32-
			Account Total	05/31/20	.00	.00	338.16	338.16	
990-3321-0000-6000-4000-501-90-0-9930 Medicare Cert,Middle Coll									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				323.33	323.33-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			323.33		646.66-
			Account Total	05/31/20	.00	.00	323.33	323.33	
990-3321-0000-6000-7100-000-90-0-0000 Medicare Cert,Unrest.,ROC									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				246.42	246.42-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			246.42		492.84-
			Account Total	05/31/20	.00	.00	246.42	246.42	
990-3321-6391-4630-4000-901-99-0-0000 Medicare Cert,Unrest.,Adu									

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ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020

Fiscal Year 2019/20

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 3000 - Medicare Cert (continued)									
990-3321-6391-4630-4000-901-99-0-0000 Medicare Cert,Unrest.,Adu									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				85.65	85.65-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			85.65		171.30-
			Account Total	05/31/20	.00	.00	85.65	85.65	
990-3322-0000-3800-4000-000-90-0-9971 Medicare Class,Get Set,Vo									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				6.59	6.59-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			6.59		13.18-
			Account Total	05/31/20	.00	.00	6.59	6.59	
990-3322-0000-6000-2700-000-90-0-0000 Medicare Class,Unrest.,RO									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				234.45	234.45-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			234.59		469.04-
			Account Total	05/31/20	.00	.00	234.59	234.45	
990-3322-0000-6000-3110-101-90-0-2200 Medicare Class,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				70.21	70.21-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			70.21		140.42-
			Account Total	05/31/20	.00	.00	70.21	70.21	
990-3322-0000-6000-3110-201-90-0-2200 Medicare Class,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				65.41	65.41-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			65.41		130.82-
			Account Total	05/31/20	.00	.00	65.41	65.41	
990-3322-0000-6000-3110-202-90-0-2200 Medicare Class,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				36.68	36.68-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			36.68		73.36-
			Account Total	05/31/20	.00	.00	36.68	36.68	
990-3322-0000-6000-3110-301-90-0-2200 Medicare Class,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				34.56	34.56-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			34.56		69.12-
			Account Total	05/31/20	.00	.00	34.56	34.56	
990-3322-0000-6000-3110-302-90-0-2200 Medicare Class,Career Cen									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				32.50	32.50-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			32.50		65.00-
			Account Total	05/31/20	.00	.00	32.50	32.50	
990-3322-0000-6000-4000-501-90-0-9930 Medicare Class,Middle Col									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				31.20	31.20-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			31.20		62.40-
			Account Total	05/31/20	.00	.00	31.20	31.20	

990-3401-0000-6000-7100-000-90-0-0000 H&W Cert,Unrest.,ROCP

Selection Filtered by User Permissions, (Org = 79, Online/Offline = N, Fiscal Year = 2020, Start Date = 5/1/2020, End Date = 5/31/2020, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-5, Obj Digits = 1, Page Break Lvl =)

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Activity for Dates 05/01/2020 to 05/31/2020									Fiscal Year 2019/20
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 3000 - H&W Cert (continued)									
990-3401-0000-6000-7100-000-90-0-0000 H&W Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				156.22	156.22-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			156.22		312.44-
			Account Total	05/31/20	.00	.00	156.22	156.22	
990-3501-0000-6000-1000-000-90-0-0000 SUI Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				53.75	53.75-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			52.66		106.41-
			Account Total	05/31/20	.00	.00	52.66	53.75	
990-3501-0000-6000-2100-000-90-0-0000 SUI Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				11.78	11.78-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			11.78		23.56-
			Account Total	05/31/20	.00	.00	11.78	11.78	
990-3501-0000-6000-4000-501-90-0-9930 SUI Cert,Middle College,R									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				11.26	11.26-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			11.26		22.52-
			Account Total	05/31/20	.00	.00	11.26	11.26	
990-3501-0000-6000-7100-000-90-0-0000 SUI Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				8.60	8.60-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			8.60		17.20-
			Account Total	05/31/20	.00	.00	8.60	8.60	
990-3501-6391-4630-4000-901-99-0-0000 SUI Cert,Unrest.,Adult Vo									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				3.03	3.03-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			3.03		6.06-
			Account Total	05/31/20	.00	.00	3.03	3.03	
990-3502-0000-3800-4000-000-90-0-9971 SUI Class,Get Set,Voc. Ed									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				.23	.23-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			.23		.46-
			Account Total	05/31/20	.00	.00	.23	.23	
990-3502-0000-6000-2700-000-90-0-0000 SUI Class,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				8.24	8.24-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			8.24		16.48-
			Account Total	05/31/20	.00	.00	8.24	8.24	
990-3502-0000-6000-3110-101-90-0-2200 SUI Class,Career Center,R									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				2.46	2.46-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2.46		4.92-
			Account Total	05/31/20	.00	.00	2.46	2.46	
990-3502-0000-6000-3110-201-90-0-2200 SUI Class,Career Center,R									

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Activity for Dates 05/01/2020 to 05/31/2020									Fiscal Year 2019/20
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 3000 - SUI Class (continued)									
990-3502-0000-6000-3110-201-90-0-2200 SUI Class,Career Center,R									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				2.55	2.55-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2.55		5.10-
			Account Total	05/31/20	.00	.00	2.55	2.55	
990-3502-0000-6000-3110-202-90-0-2200 SUI Class,Career Center,R									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1.26	1.26-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1.26		2.52-
			Account Total	05/31/20	.00	.00	1.26	1.26	
990-3502-0000-6000-3110-301-90-0-2200 SUI Class,Career Center,R									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1.19	1.19-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1.19		2.38-
			Account Total	05/31/20	.00	.00	1.19	1.19	
990-3502-0000-6000-3110-302-90-0-2200 SUI Class,Career Center,R									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1.12	1.12-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1.12		2.24-
			Account Total	05/31/20	.00	.00	1.12	1.12	
990-3502-0000-6000-4000-501-90-0-9930 SUI Class,Middle College,									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				1.08	1.08-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			1.08		2.16-
			Account Total	05/31/20	.00	.00	1.08	1.08	
990-3601-0000-6000-1000-000-90-0-0000 Wk Comp Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				2,104.45	2,104.45-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			2,062.29		4,166.74-
			Account Total	05/31/20	.00	.00	2,062.29	2,104.45	
990-3601-0000-6000-2100-000-90-0-0000 Wk Comp Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				460.51	460.51-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			460.51		921.02-
			Account Total	05/31/20	.00	.00	460.51	460.51	
990-3601-0000-6000-4000-501-90-0-9930 Wk Comp Cert,Middle Colle									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				440.23	440.23-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			440.23		880.46-
			Account Total	05/31/20	.00	.00	440.23	440.23	
990-3601-0000-6000-7100-000-90-0-0000 Wk Comp Cert,Unrest.,ROCP									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				337.86	337.86-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			337.86		675.72-
			Account Total	05/31/20	.00	.00	337.86	337.86	
990-3601-6391-4630-4000-901-99-0-0000 Wk Comp Cert,Unrest.,Adul									

Selection Filtered by User Permissions, (Org = 79, Online/Offline = N, Fiscal Year = 2020, Start Date = 5/1/2020, End Date = 5/31/2020, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-5, Obj Digits = 1, Page Break Lvl =)

ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020									Fiscal Year 2019/20
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 3000 - Wk Comp Cert (continued)									
990-3601-6391-4630-4000-901-99-0-0000 Wk Comp Cert,Unrest.,Adul									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				123.78	123.78-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			123.78		247.56-
			Account Total	05/31/20	.00	.00	123.78	123.78	
990-3602-0000-3800-4000-000-90-0-9971 Wk Comp Class,Get Set,Voc									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				8.86	8.86-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			8.86		17.72-
			Account Total	05/31/20	.00	.00	8.86	8.86	
990-3602-0000-6000-2700-000-90-0-0000 Wk Comp Class,Unrest.,ROC									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				323.59	323.59-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			323.59		647.18-
			Account Total	05/31/20	.00	.00	323.59	323.59	
990-3602-0000-6000-3110-101-90-0-2200 Wk Comp Class,Career Cent									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				95.84	95.84-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			95.84		191.68-
			Account Total	05/31/20	.00	.00	95.84	95.84	
990-3602-0000-6000-3110-201-90-0-2200 Wk Comp Class,Career Cent									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				99.65	99.65-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			99.65		199.30-
			Account Total	05/31/20	.00	.00	99.65	99.65	
990-3602-0000-6000-3110-202-90-0-2200 Wk Comp Class,Career Cent									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				49.34	49.34-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			49.34		98.68-
			Account Total	05/31/20	.00	.00	49.34	49.34	
990-3602-0000-6000-3110-301-90-0-2200 Wk Comp Class,Career Cent									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				46.47	46.47-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			46.47		92.94-
			Account Total	05/31/20	.00	.00	46.47	46.47	
990-3602-0000-6000-3110-302-90-0-2200 Wk Comp Class,Career Cent									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				43.71	43.71-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			43.71		87.42-
			Account Total	05/31/20	.00	.00	43.71	43.71	
990-3602-0000-6000-4000-501-90-0-9930 Wk Comp Class,Middle Coll									
		PR20-00032	05/29/20 Regular Payroll (Contrib	05/29/20				45.26	45.26-
		PR20-00034	Salary Encumbrance between 05/	05/29/20			41.96		87.22-
			Account Total	05/31/20	.00	.00	41.96	45.26	
Total for Object 3000, and Expense accounts					.00	.00	47,221.62	47,668.45	94,890.07-

Selection Filtered by User Permissions, (Org = 79, Online/Offline = N, Fiscal Year = 2020, Start Date = 5/1/2020, End Date = 5/31/2020, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-5, Obj Digits = 1, Page Break Lvl =)

ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020

Fiscal Year 2019/20

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 4000 - Mat & Supp									
990-4300-0000-6000-1000-000-90-0-0000 Mat & Supp,Unrest.,ROCP									
T20-00246	Follett School Solutions	EN20-00900	S.Beyne MedOcs Textbooks	05/08/20			6,426.08-		6,426.08
T20-00246	Follett School Solutions	EX20-00836	S.Beyne MedOcs Textbooks	05/08/20				6,426.09	.01-
T20-00116	Amazon.com Corporate	EN20-00908	L.Marshall Mobile Printer & Supplie	05/15/20			352.75-		352.74
			Account Total	05/31/20	.00	.00	6,778.83-	6,426.09	
990-4300-0000-6000-1000-101-90-0-1320 Mat & Supp,Marketing,ROCP									
T20-00038	Office Depot	EN20-00930	J.Morgan Materials/Supplies Blank	05/21/20			96.84-		96.84
990-4300-0000-6000-1000-101-90-0-9210 Mat & Supp,Animal&Mo Grap									
T20-00178	Office Depot	EN20-00941	C.Meyer Supplies 19-20 Blanket P	05/21/20			53.41-		53.41
990-4300-0000-6000-1000-101-90-0-9925 Mat & Supp,Sprts Med/AT,R									
T20-00045	Office Depot	EN20-00931	K.Connors Sports Med DHS GHS	05/21/20			77.02-		77.02
990-4300-0000-6000-1000-201-90-0-1320 Mat & Supp,Marketing,ROCP									
T20-00244	Office Depot	EN20-00913	D.Nelson Print Cartridges GHS	05/15/20			156.75-		156.75
990-4300-0000-6000-1000-201-90-0-9410 Mat & Supp,Dev Psych I&II									
T20-00033	Office Depot	EN20-00929	D.Pavon supplies Blanket PO 201!	05/21/20			171.98-		171.98
990-4300-0000-6000-1000-201-90-0-9915 Mat & Supp,Med Occupation									
T20-00026	Office Depot	EN20-00928	A.Tucker Blanket PO Office Depot	05/21/20			428.20-		428.20
990-4300-0000-6000-1000-201-90-0-9925 Mat & Supp,Sprts Med/AT,R									
T20-00045	Office Depot	EN20-00931	K.Connors Sports Med DHS GHS	05/21/20			77.01-		77.01
990-4300-0000-6000-1000-202-90-0-1518 Mat & Supp,Auto Specialis									
T20-00196	Amazon.com Corporate	EN20-00943	E.Woodworth LHS Supplies	05/21/20			.01-		.01
990-4300-0000-6000-1000-202-90-0-9410 Mat & Supp,Dev Psych I&II									
T20-00033	Office Depot	EN20-00929	D.Pavon supplies Blanket PO 201!	05/21/20			171.98-		171.98
990-4300-0000-6000-1000-202-90-0-9925 Mat & Supp,Sprts Med/AT,R									
T20-00083	Office Depot	EN20-00934	A.Ortner Blanket PO Office Depot	05/21/20			131.60-		131.60
990-4300-0000-6000-1000-301-90-0-9925 Mat & Supp,Sprts Med/AT,R									
T20-00266	Office Depot	EN20-00945	D.Hasenpflug Blanket PO Office D	05/21/20			58.72-		58.72
990-4300-0000-6000-1000-302-90-0-9915 Mat & Supp,Med Occupation									
T20-00019	Office Depot	EN20-00925	S.Beyne Office Depot Blanket PO	05/21/20			300.30-		300.30
990-4300-0000-6000-1000-302-90-0-9920 Mat & Supp,Nursing Career									
T20-00036	Office Depot	EN20-00927	N.McNeil Blanket PO 19-20 Materi	05/21/20			176.56-		176.56
990-4300-0000-6000-1000-302-90-0-9925 Mat & Supp,Sprts Med/AT,R									
T20-00083	Office Depot	EN20-00934	A.Ortner Blanket PO Office Depot	05/21/20			131.60-		131.60
990-4300-0000-6000-2700-000-90-0-0000 Mat & Supp,Unrest.,ROCP									
T20-00237	US Bank	EN20-00907	A.Spalasso 19-20 Blanket PO Cre	05/13/20			2,033.13-		2,033.13
T20-00237	US Bank	EX20-00844	A.Spalasso 19-20 Blanket PO Cre	05/13/20				359.88	1,673.25
T20-00237	US Bank	EX20-00845	A.Spalasso 19-20 Blanket PO Cre	05/13/20				1,076.00	597.25
T20-00237	US Bank	EX20-00846	A.Spalasso 19-20 Blanket PO Cre	05/13/20				12.95	584.30

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ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020

Fiscal Year 2019/20

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 4000 - Mat & Supp (continued)									
990-4300-0000-6000-2700-000-90-0-0000 Mat & Supp,Unrest.,ROCP (continued)									
T20-00237	US Bank	EX20-00847	A.Spalasso 19-20 Blanket PO Cre	05/13/20				457.67	126.63
T20-00237	US Bank	EX20-00848	A.Spalasso 19-20 Blanket PO Cre	05/13/20				126.63	
T20-00165	Amazon.com Corporate	EN20-00910	A.Spalasso TVROP DO Supplies	05/15/20			107.64-		107.64
T20-00015	Office Depot	EN20-00920	A.Spalasso Office supplies Blanke	05/20/20			54.49-		162.13
T20-00015	Office Depot	EX20-00852	A.Spalasso Office supplies Blanke	05/20/20				54.49	107.64
			Account Total	05/31/20	.00	.00	2,195.26-	2,087.62	
990-4300-0000-6000-3110-302-90-0-2200 Mat & Supp,Career Center,									
T20-00108	Office Depot	EN20-00937	J.Wilson Blanket PO Career Cente	05/21/20			134.53-		134.53
990-4300-0000-6000-4000-501-90-0-9930 Mat & Supp,Middle College									
T20-00225	Amazon.com Corporate	EN20-00911	A.Brown reading sociology textboc	05/15/20			131.10-		131.10
T20-00269	Amazon.com Corporate	EN20-00916	A.Brown mic for classrooms	05/15/20			98.29-		229.39
T20-00104	US Bank Visa	EN20-00936	A.Brown Blanket Order Pearson C	05/21/20			1,810.02-		2,039.41
			Account Total	05/31/20	.00	.00	2,039.41-	.00	
990-4300-9010-6000-1000-000-90-0-0000 Mat & Supp,Unrest.,ROCP									
T20-00158	Jostens Inc	EN20-00901	A.Brown MC 19-20 Stoles Gradua	05/08/20			572.19-		572.19
T20-00158	Jostens Inc	EX20-00837	A.Brown MC 19-20 Stoles Gradua	05/08/20				572.20	.01-
T20-00070	US Bank Visa	EN20-00933	A.Brown MC COSTCO purchases	05/21/20			597.81-		597.80
T20-00164	Jostens Inc	EN20-00940	A.Brown MC Cap and Gowns 19-2	05/21/20			8.66-		606.46
			Account Total	05/31/20	.00	.00	1,178.66-	572.20	
			Total for Object 4000, and Expense accounts		.00	.00	14,358.67-	9,085.91	5,272.76

Object 5000 - Travel & Conf									
990-5200-0000-3800-4000-000-90-0-9971 Travel & Conf,Get Set,Voc									
T20-00227	Dublin High School	EN20-00912	D.Watson GETSET dinner	05/15/20			750.00-		750.00
990-5200-0000-6000-1000-000-90-0-0000 Travel & Conf,Unrest.,ROC									
T20-00263	Calif Deca	EN20-00915	T.Raaker ICDC change to single r	05/15/20			725.00-		725.00
T20-00271	FWATA AMCS Registra	EN20-00917	D.Hasenpflug FWATA regist 7.14-	05/18/20			255.00-		980.00
T20-00204	Diablo Valley College c/	EN20-00944	D.Nyswonger WASTC 2020 San J	05/21/20			100.00-		1,080.00
			Account Total	05/31/20	.00	.00	1,080.00-	.00	
990-5200-0000-6000-2700-000-90-0-0000 Travel & Conf,Unrest.,ROC									
T20-00129	Educating for Careers	EN20-00909	J.Duncan A.Robbins CTE confere	05/15/20			790.00-		790.00
T20-00002	UC Regents	EN20-00923	P.Cabadding UC fall 2019 Counse	05/21/20			196.65-		986.65
T20-00003	Escape Technology Inc	EN20-00924	A.Spalasso Escape conference re	05/21/20			112.53-		1,099.18
T20-00023	Sheraton Grand Sacram	EN20-00926	A.Spalasso/ E.Rodriguez Escape l	05/21/20			224.65-		1,323.83
T20-00200	Priceline.com	EN20-00942	A.Spalasso J.Duncan car rental C/	05/21/20			14.13-		1,337.96
			Account Total	05/31/20	.00	.00	1,337.96-	.00	

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ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020									Fiscal Year 2019/20
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 5000 - Travel & Conf (continued)									
990-5200-0000-6000-4000-501-90-0-9930 Travel & Conf,Middle Coll									
T20-00260	Home2 Suites - Hilton	EN20-00914	A.Brown hotel CCEMC Spring Wo	05/15/20			128.83-		128.83
990-5210-0000-6000-1000-101-90-0-9925 Mileage,Sprts Med/AT,ROCP									
	CONNORS, KIMBERLY	EX20-00838	Mileage	05/13/20				28.46	28.46-
990-5210-0000-6000-1000-201-90-0-9925 Mileage,Sprts Med/AT,ROCP									
	CONNORS, KIMBERLY	EX20-00838	Mileage	05/13/20				28.47	28.47-
990-5818-0000-6000-1000-202-90-0-1510 Fees & Assess,Auto Repair									
INV20-00028		AR20-00084	LHS Drum Services Billback	05/12/20				130.00-	130.00
990-5818-0000-6000-1000-202-90-0-1518 Fees & Assess,Auto Specia									
INV20-00028		AR20-00084	LHS Drum Services Billback	05/12/20				130.00-	130.00
990-5818-0000-6000-2700-000-90-0-0000 Fees & Assess,Unrest.,ROC									
	Tri Valley Regional Occu	EX20-00857	Service charge	05/20/20				65.00	65.00-
990-5825-6371-4630-4000-000-90-0-0000 Consultants,Unrest.,Adult									
T20-00099	Mckinney, Mildred	EN20-00904	A.Robbins metrix instructor blanke	05/13/20			1,669.92-		1,669.92
T20-00099	Mckinney, Mildred	EX20-00841	A.Robbins metrix instructor blanke	05/13/20				1,669.92	
			Account Total	05/31/20	.00	.00	1,669.92-	1,669.92	
990-5830-0000-6000-1000-000-90-0-0000 Contr.Services,Unrest.,RO									
T20-00147	Dublin Unified School Di	EN20-00902	J.Duncan MOU DUSD 2 career pa	05/13/20			5,018.62-		5,018.62
T20-00147	Dublin Unified School Di	EX20-00839	J.Duncan MOU DUSD 2 career pa	05/13/20				5,018.62	
T20-00268	Pleasanton Unified Schc	EN20-00918	J.Duncan Sub billing 19-20 part 2	05/20/20			500.00		500.00-
T20-00268	Pleasanton Unified Schc	EN20-00922	J.Duncan Sub billing 19-20 part 2	05/20/20			1,364.31-		864.31
T20-00268	Pleasanton Unified Schc	EX20-00855	J.Duncan Sub billing 19-20 part 2	05/20/20				456.39	407.92
T20-00268	Pleasanton Unified Schc	EX20-00856	J.Duncan Sub billing 19-20 part 2	05/20/20				1,069.40	661.48-
T20-00125	Del Valle High School	EN20-00938	A.Spalasso TEC meetings 19-20 c	05/21/20			486.08-		175.40-
			Account Total	05/31/20	.00	.00	6,369.01-	6,544.41	
990-5830-0000-6000-1000-202-90-0-1518 Contr.Services,Auto Specia									
T20-00089	Aramark Uniform Servi	EN20-00935	A.Spalasso Blanket PO Towel Ser	05/21/20			300.00-		300.00
990-5830-0000-6000-1000-501-90-0-9930 Contr.Services,Middle Col									
T20-00121	Pleasanton Unified Schc	EN20-00921	J.Duncan MOU MC Coordinator B	05/20/20			28,633.54-		28,633.54
T20-00121	Pleasanton Unified Schc	EX20-00853	J.Duncan MOU MC Coordinator B	05/20/20				14,316.77	14,316.77
T20-00121	Pleasanton Unified Schc	EX20-00854	J.Duncan MOU MC Coordinator B	05/20/20				14,316.77	
			Account Total	05/31/20	.00	.00	28,633.54-	28,633.54	
990-5830-0000-6000-2700-000-90-0-0000 Contr.Services,Unrest.,RO									
T20-00052	Ent Networks Inc	EN20-00899	A.Spalasso Network Services Blar	05/08/20			420.00-		420.00
T20-00052	Ent Networks Inc	EX20-00835	A.Spalasso Network Services Blar	05/08/20				420.00	
T20-00058	Google Checkout	EN20-00905	A.Spalasso GSuite Services 19-2C	05/13/20			264.00-		264.00
T20-00016	ReadyRefresh by Nestle	EN20-00906	A.Spalasso Blanket PO Arrowheac	05/13/20			18.07-		282.07

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ESCAPE ONLINE

Activity for Dates 05/01/2020 to 05/31/2020									Fiscal Year 2019/20
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Net Change to Balance
Object 5000 - Contr.Services (continued)									
990-5830-0000-6000-2700-000-90-0-0000 Contr.Services,Unrest.,RO (continued)									
T20-00058	Google Checkout	EX20-00842	A.Spalasso GSuite Services 19-2C	05/13/20				264.00	18.07
T20-00016	ReadyRefresh by Nestle	EX20-00843	A.Spalasso Blanket PO Arrowhear	05/13/20				18.07	
T20-00060	Caltronics Business Sys	EN20-00919	A.Spalasso Blanket PO Konica Us	05/20/20			13.39-		13.39
T20-00060	Caltronics Business Sys	EX20-00850	A.Spalasso Blanket PO Konica Us	05/20/20				13.39	
			Account Total	05/31/20	.00	.00	715.46-	715.46	
990-5830-0000-6000-4000-501-90-0-9930 Contr.Services,Middle Col									
INV20-00016		AR20-00083	August 2019 - December 2019 Mik	05/05/20				4,342.73-	4,342.73
T20-00259	Las Positas College	EN20-00903	A.Brown New Student Math Orient	05/13/20			340.00-		4,682.73
T20-00259	Las Positas College	EX20-00840	A.Brown New Student Math Orient	05/13/20				325.14	4,357.59
INV20-00022		AR20-00086	January 2020 Middle College Mea	05/19/20				534.91-	4,892.50
INV20-00023		AR20-00087	February - March 2020 Middle Col	05/19/20				1,067.56-	5,960.06
T20-00079	Pacific Dining - FSM	EN20-00932	A.Brown MC meals blanket PO 19	05/21/20			45,515.35-		51,475.41
			Account Total	05/31/20	.00	.00	45,855.35-	5,620.06-	
990-5880-0000-6000-1000-000-90-0-0000 Transportation,Unrest.,RO									
T20-00127	Whitecastle Tours	EN20-00939	A.Spalasso/ J.Duncan MFG day bi	05/21/20			1,681.07-		1,681.07
			Total for Object 5000, and Expense accounts		.00	.00	88,521.14-	31,805.20	56,715.94
			Total for Org 079-Tri-Valley Regional Occupational Program		.00	.00	156,496.97	302,695.97	459,192.94-

7. C. Approval of Purchase Order Summary - May 1 -31, 2020

Quick Summary / Abstract

The Board will consider the approval of the purchase order summary which shows encumbrances for the District funds for the months noted.

Supporting Documents

 [May 2020 PO Summary.pdf](#)

Includes Purchase Orders dated 05/01/2020 - 05/31/2020

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
T20-00268	1,661.48	990-5830	General Fund/Contracted Services	864.31-
			Total PO Changes	864.31-

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

7. D. Approval of MOU with PUSD for Middle College Coordinator 

Quick Summary / Abstract

Approve the MOU with Pleasanton Unified School District (PUSD) for the 2020–21 school year.

Supporting Documents

 [PUSD TVROP AGREEMENT Brown 2020-2021.pdf](#)

AGREEMENT FOR SERVICES OF AN ADMINISTRATOR
between the
PLEASANTON UNIFIED SCHOOL DISTRICT
and
TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

This Agreement (hereinafter “Agreement”) for the services of an Administrator is by and between the Pleasanton Unified School District (hereinafter “District”), and the Tri-Valley Regional Occupational Program (hereinafter “TVROP”). The District and TVROP are hereinafter referred to collectively as “parties.”

A.
RECITALS

1. Amy Brown (“Brown”) is currently employed by the District.
2. The TVROP desires to utilize Brown during the 2020-2021 school year as Coordinator, Middle College, at a 1.0 FTE for the TVROP, and the District has agreed to allow Brown to accept this assignment for the 2020-2021 school year.
3. The District and TVROP enter into this Agreement in order to allow Brown to serve as an Administrator for the TVROP, while remaining a District employee.

B.
TERMS AND CONDITIONS

The District and TVROP agree:

1. Term of Agreement

a. Term

This Agreement shall commence on July 1, 2020 and shall end on June 30, 2021.

2. Provision of Administrator

For the term of this Agreement, the District shall make Brown available to serve as an Administrator for the TVROP.

3. Employee Status

While serving as an Administrator for the TVROP, Brown shall remain an employee of the District for the purpose of receiving compensation, retirement benefits, state mandated requirements and other employer provided benefits.

4. Direction and Control

When performing duties as Administrator for the TVROP, Brown shall be under the direction and control of the TVROP.

5. Duties of Administrator for the TVROP

a. As Administrator for the TVROP, Brown shall perform duties and responsibilities as set forth by the TVROP.

6. Compensation and Benefits

a. TVROP shall reimburse the District for the actual cost of the salary and statutory benefits paid to Brown in 2020-2021 in accordance with Exhibit “A” (2019/2020) PUSD Management/Confidential Salary Schedule) for Brown’s position as a Coordinator, Middle College, at a 1.0 FTE, 215 days. The salary is currently calculated for 2020-2021 as:

\$ 144,716	Salary Step 5
\$ 1,300	Master’s Stipend
\$ 37,205	Statutory Benefits (25.480%)
<u>\$ 1,688</u>	Employer Paid APT Health Benefits
\$ 184,909	Total (Estimated)

b. Reimbursement to the District shall be monthly for service provided to TVROP by Brown @ \$15,409.08 (Estimated) invoiced monthly.

c. Brown shall earn ten (10) days of sick leave per school year.

7. Complaints

Any and all allegations or complaints, whether formal or informal, made to the District against Brown relating to her services as Administrator for the TVROP, shall be disclosed to the TVROP. Likewise, any and all allegations or complaints, whether formal or informal, made to the TVROP against Brown relating to her services as Administrator for the TVROP, shall be disclosed to the District. By agreeing to serve as Administrator for the TVROP, and agreeing to accept the terms and conditions of this Agreement, Brown authorizes both the District and the TVROP to disclose any allegations or complaints, whether formal or informal, and the results of any investigation(s) to one another.

Upon receipt of an allegation or complaint, the District and the TVROP shall determine whether the District or the TVROP will be the primary agency to investigate the concern. Nothing in this Paragraph shall prohibit the District from investigating any allegation or complaint it chooses to investigate. Following an investigation of an allegation or complaint, the TVROP may, at its sole discretion, either terminate this Agreement, pursuant to Paragraph 8 below, or take other appropriate action. Nothing set forth in this

Paragraph shall prohibit the District from imposing appropriate discipline upon Brown while serving as an Administrator for the TVROP as an employee of the District.

8. Termination of Agreement

This Agreement may be terminated by the TVROP, at any time and with or without cause by the TVROP. Termination of this Agreement during the year shall not affect the TVROP's obligation to reimburse the District for the full year of costs associated with Brown's employment for that year.

9. Entire Agreement

This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may only be amended or modified by an agreement in writing signed by all the parties.

10. Waiver

None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specified in writing.

11. Severability

Should any provision of this Agreement be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall continue in full force and effect.

12. Governing Law/Venue

This Agreement shall be governed by the laws of the State of California. Venue shall be in Alameda County.

13. Execution

By executing this Agreement, the District and TVROP acknowledge that they have carefully read, and agree to be bound by, all terms and conditions contained in this Agreement.

14. Notices

Formal notices, communications or demand to a party shall be sufficiently given if either (a) personally delivered, (b) mailed by registered or certified mail, first class postage prepaid, return receipt requested, to the principal office of TVROP or to the District, or (c) delivered by Federal Express or other reliable private express delivery service to the principal office of TVROP or to the District, as follows:

If to TVROP: Julie Duncan
TVROP, Superintendent
1040 Florence Road
Livermore, CA 94550

If to the District: Julio Hernandez
Pleasanton Unified School District, Asst. Superintendent
4665 Bernal Avenue
Pleasanton, CA 94566

15. Counterparts

This Agreement may be executed in identical counterparts, each of which shall constitute a duplicate original.

16. Indemnification

Each Party shall indemnify, defend, and hold harmless each other Party, its board, employees and representatives from any and all costs incurred in any administrative or civil action related to actions or omissions related to performance under this Agreement. This indemnification shall apply wherever any such cost arises in whole or in part from the negligent, wrongful or willful acts or omissions of the indemnifying party, its employees, agents, subcontractors, independent contractors, consultants or other representatives. This indemnification shall extend to include, but not be limited to attorneys' fees and costs of defense, and any administrative or judicial decision requiring a Party to provide money or services. This indemnity provision shall survive the term of this Agreement.

PLEASANTON UNIFIED SCHOOL DISTRICT

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

By: _____
Julio Hernandez, Assistant Superintendent

By: _____
Julie Duncan, Superintendent

Dated: _____

Dated: _____

I, Amy Brown, agree to serve as a TVROP Administrator, and agree to the terms and conditions set forth in this Agreement.

Dated: _____

Amy Brown

2019- 2020 MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE
Effective July 1, 2019 - June 30, 2020

Certificated Management	R	Work Year	Steps					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Senior Director, Student Programs & Services	20	220	151,734	154,767	157,863	161,017	164,242	172,895
Senior Director, Student Services	20	220	151,734	154,767	157,863	161,017	164,242	172,895
Senior Director	1	220	151,734	154,767	157,864	161,017	164,243	167,525
Principal, Grades 9-12	2	220	149,209	152,195	155,237	158,343	161,509	164,741
Principal, Grades 6-8	4	215	141,545	144,375	147,264	150,208	153,214	156,278
Director	3	220	141,645	144,480	147,368	150,312	153,319	156,388
Principal, Grades K-5	7	210	133,903	136,584	139,314	142,102	144,944	147,840
Principal, Alternative Education	8	215	137,071	139,812	142,613	145,462	148,371	151,338
Director of Adult Education & Summer Programs	5	212	133,442	136,112	138,834	141,609	144,442	147,333
Coordinator, Career Tech & Apprenticeship								
Vice Principal, Grades 9-12	12	210	132,040	134,681	137,377	140,123	142,925	145,785
Coordinator, Alternative Programs	6	210	130,585	133,199	135,861	138,579	141,350	144,177
Coordinator	11	210	130,586	133,199	135,862	138,578	141,351	144,177
Coordinator, Special Projects	10	215	133,695	136,368	139,098	141,877	144,714	147,609
Coordinator, Extended Day Academic Intervention Program								
Coordinator, Assessment								
Assistant Director, Clinical Services								
Assistant Director, Adult Education								
Assistant Director	18	220	136,804	139,539	142,332	145,177	148,080	151,041
Program Director TV/TIP	19	215	133,696	136,368	139,096	141,876	144,716	147,610
Coordinator 2	9	190	117,486	119,836	122,233	124,677	127,172	129,715
Vice Principal, Grades 6-8	13	207	126,159	128,683	131,255	133,879	136,559	139,289
Coordinator, PBIS Grant								
Vice Principal, Alternative Education	17	207	124,956	127,457	130,006	132,606	135,260	137,964
Vice Principal, Grades K-5	16	200	118,280	120,643	123,056	125,519	128,030	130,591
Curriculum Specialist	14	203	119,319	121,704	124,137	126,622	129,155	131,740
Assistant Principal, Adult Ed.	15	203	119,319	121,704	124,137	126,622	129,155	131,740

Master's Stipend \$1,300 Doctorate Stipend \$1,650 Nat'l Board Certification Stipend \$500

Classified Management/ Confidential	R	Work Year	Steps					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Executive Director	4	225	141,645	144,480	147,368	150,312	153,320	156,388
Director	1	225	134,138	136,822	139,555	142,349	145,195	148,100
Coordinator 1	2	225	125,247	127,750	130,257	132,863	135,520	138,232
Project Manager, Construction and Facilities								
Coordinator 2	3	225	103,963	106,465	108,972	111,475	113,976	116,483
Manager, Custodial Services & Operations	5	225	90,944	93,697	96,453	99,207	101,962	104,719
Administrative Asst. to Superintendent								
Public Information Officer	7	225	94,438	97,297	100,159	103,019	105,879	108,741
Administrative Assistant	6	225	82,679	85,434	88,189	90,944	93,697	96,453
Management Assistant	8	225	82,679	85,434	88,189	90,944	93,697	96,453

Longevity payments for continuous satisfactory employment as a classified manager or confidential employee: 3% after 5 years, 5% after 15 years, 7% after 25 years, 9% after 35 years; 4% after 10 years, 6% after 20 years, 8% after 30 years

Master's Stipend \$1,300 Doctorate Stipend \$1,650 Nat'l Board Certification Stipend \$500

Includes 2.75% Increase over 2018-2019 rates.


Effective: 7/1/2019
Board Approved: 5/21/2020

7. E. Approval of Memorandums of Understanding for 2020-21 with Member Districts

Quick Summary / Abstract

The Board will consider approving MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

Supporting Documents

 [20-21 MOU PUSD Instructors.pdf](#)

 [20-21 Danielle Mintz Watson.pdf](#)

 [20-21 Leann Nobida.pdf](#)

 [20-21 Ed Woodworth .50.pdf](#)

 [20-21 MOU LVJUSD Instructor.pdf](#)

 [20-21 MOU DUSD Instructors.pdf](#)

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program
And
Pleasanton Unified School District
June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Pleasanton Unified School District in regard to a joint teaching contract for six career pathway sections. All instructors must have appropriate CTE Credential in the subject stated below for reimbursement.

- Tri-Valley ROP will pay .20 FTE for Laurie James (AVHS) Honors Digital Electronics, \$28,728.90.
- Tri-Valley ROP will pay .20 FTE for Josh Hill's (FHS) Principles of Biomedical Sciences, \$26,750.85.
- Tri-Valley ROP will pay .20 FTE for Robyn Battaglia (AVHS) AP Environmental Science, \$28,540.68.
- Tri-Valley ROP will pay .20 FTE for Chris Jones (FHS) AP Environmental Science, \$28,728.90.
- Tri-Valley ROP will pay .20 FTE for Beth Jin (VHS) Work Experience, not to exceed \$23,104.42.
- Tri-Valley ROP will pay .20 FTE for Gary Johnson (FHS) Honors Aerospace Engineering, not to exceed \$23,781.73.

The estimated total cost to Tri-Valley ROP for all sections listed above, including statutory benefits, is not to exceed \$159,635.48 for the 2020-2021 school year.

PUSD will invoice TVROP quarterly with the final invoice by June 30, 2021.

SIGNATURES OF AGREEMENT:

Julio Hernandez
Assistant Superintendent
Human Resources
Pleasanton Unified School District

Date: _____

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Board Approved _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to the Career Education Center services at Granada High School performed by Danielle Watson for the 2020-2021 school year.

- LVJUSD will pay .50 FTE of Danielle Mintz Watson’s salary and benefits for the 2020-2021 school year upon receipt of invoice.
- Tri-Valley ROP will pay .50 FTE of Danielle Mintz Watson’s salary and benefits for the 2020-2021 school year.
- The estimated total cost, including statutory benefits, is \$74,193.33 for the 2020-2021 school year.
- LVJUSD’s estimated total cost shall not exceed \$37,097.
- LVJUSD additionally agrees to fund, not to exceed, 60 hours of Granada High School overtime services not to exceed \$3,000 in salary and statutory benefits.

Payments due from LVJUSD to Tri-Valley ROP will be invoiced quarterly, with the final invoice by June 30, 2021.

SIGNATURES OF AGREEMENT:

Susan Kinder, Asst. Supt. Business Services
Livermore Valley Joint Unified School District

Date: _____

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Board Approved _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Dublin Unified School District

June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Dublin Unified School District in regard to Career Education Center services at Dublin High School performed by Leann Nobida for the 2020-2021 school year.

- DUSD will pay .50 FTE of Leann Nobida's salary and benefits for the 2020-2021 school year upon receipt of invoice.
- Tri-Valley ROP will pay .50 FTE of Leann Nobida's salary and benefits for the 2020-2021 school year.
- The estimated total cost, including statutory benefits, is \$71,481 for the 2020-2021 school year.
- DUSD's estimated total cost shall not exceed \$35,740.50.
- DUSD additionally agrees to fund, not to exceed, 60 hours of Dublin High School overtime services not to exceed \$3,000 in salary and statutory benefits.

Payments due from DUSD to Tri-Valley ROP will be invoiced bi-monthly, with the final invoice by June 30, 2021.

SIGNATURES OF AGREEMENT:

Joe Sorrera, Asst. Superintendent
Business Services
Dublin Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved: _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to a teaching contract for Edward Woodworth for the 2020-2021 school year. This contract is for non-ROP classes on the Livermore High School campus.

0.1667 FTE Instructor – Robotics A & B– Livermore High – two sections
0.1667 FTE Instructor – Machine Tool 1 & 2 – Livermore High – two sections
0.1667 FTE Instructor – Electronics 1 & 2 – Livermore High – two sections
0.5000 FTE

Length of Contract: 180 days (August 25, 2020 to and including June 10, 2021)

- LVJUSD will pay .50 FTE of Edward Woodworth’s teaching contract for the 2020-2021 school year upon receipt of invoice.
- The estimated cost, including statutory benefits, is \$44,912.75 for the 2020-2021 school year.
- Sub costs for LHS, if incurred, will be additionally invoiced.

Payments due to Tri-Valley ROP from LVJUSD will be invoiced quarterly, with the final invoice by June 30, 2021.

SIGNATURES OF AGREEMENT:

Susan Kinder, Asst. Supt. Business Services
Livermore Valley Joint Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to a joint teaching contract for one career pathway instructor. The instructor must have an appropriate CTE Credential in the subject stated below for reimbursement. Dorothy Morales, Instructor for Honors Civil Engineering and Architecture at Livermore High School for the 2020-2021 school year.

- Tri-Valley ROP will pay .33 FTE of Dorothy Morales (LHS) Honors Civil Engineering teaching contract for the 2020-2021 school year, \$ 29,430.
- The **estimated** total cost to Tri-Valley ROP, including statutory benefits, is \$29,430 for the 2020-2021 school year.

Payments due from Tri-Valley ROP to LVJUSD will be invoiced by June 30, 2021.

SIGNATURES OF AGREEMENT:

Susan Kinder, Asst. Supt. Business Services
Livermore Valley Jt. Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Dublin Unified School District

June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Dublin Unified School District in regard to a joint teaching contract for two career pathway instructors. All instructors must have appropriate CTE Credential in the subject stated below for reimbursement. Dave Uken, Instructor for Computer Integrated Manufacturing, and Eugene Chou, Instructor for Principles of Engineering, for the 2020-2021 school year.

- Tri-Valley ROP will pay .20 FTE of Dave Uken's one section of Computer Integrated Manufacturing, \$27,794.
- Tri-Valley ROP will pay .20 FTE of Eugene Chou's one section of Principles of Engineering, \$28,823.
- The total cost to Tri-Valley ROP, including statutory benefits, is not to exceed \$56,617 for the 2020-2021 school year.

DUSD to invoice Tri-Valley ROP quarterly with final invoice by June 30, 2021.

SIGNATURES OF AGREEMENT:

Joe Sorrera, Asst. Superintendent
Business Services
Dublin Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved _____

7. F. Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2020-21

Quick Summary / Abstract

As part of the Consent Calendar, approve the MOU with Livermore Valley Joint Unified School District (LVJUSD) providing Business Services, Maintenance and Custodial Services.

Supporting Documents

 [LVJUSD Financial Services 20-21.pdf](#)

 [LVJUSD Auto shop 20-21.pdf](#)

 [LVJUSD Mocho Site 20-21.pdf](#)

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program
And
Livermore Valley Joint Unified School District
June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program (TVROP) and Livermore Valley Joint Unified School District (LVJUSD) in regard to a joint contract for budget, accounting, purchasing and payroll services for the 2020-2021 school year.

TVROP will pay LVJUSD \$95,036.04 for the following services:

- Maintain and update the ROP budget on the Escape system with the coordination of TVROP staff.
- Process purchase orders and issue account payable warrants.
- Issue invoices as necessary and receipt payments and apportionments.
- Process payroll and ensure that STRS, PERS, and payroll taxes are paid timely.
- Prepare First, Second and Third Interim Reports if and when necessary and present to the Board and interested parties.
- Maintain a three-year budget projection.
- Close the 2019-20 books, determine receivables, payables, deferrals and ending balance in the SACS software.
- Maintain a current cash flow.
- Work with contracted auditors and present the 2019-20 audit to the Board once completed.

The TVROP will also pay for 30 hours per week of in-house contracted services for an Accounting Specialist. The estimated Cost for this is \$60,446.58 annually. Additional hours requested by TVROP will be invoiced separately.

Total cost for the above services estimated at \$155,483 annually.

Payment from Tri-Valley ROP will be paid upon invoicing on December 31, 2020 for half of the contract \$77,741.50 and the remaining \$77,741.50 to be invoiced by June 30, 2021.

SIGNATURES OF AGREEMENT:

Susan Kinder, Asst. Supt. Business Services
Livermore Valley Joint Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to a joint contract for custodial maintenance services for the Auto Shop located at Livermore High School for the 2020-2021 school year.

- LVJUSD will provide daily custodial maintenance services for the interior classroom, restrooms, locker room and office area.
- Daily services will include; cleaning floor surfaces (sweep & mop), clean and disinfect toilets, fixtures and sinks, empty waste containers, replenishment of dispensers, paper and soap supplies and waste containers and dispensers.
- Weekly services will include; dusting, white boards, pencil sharpeners, vacuuming, spot clean doors and walls and clean table tops.
- Annual services will include strip and wax of classroom floor tile and general summer cleaning.
- The total cost for services and supplies is \$10,351.50 for the 2020-2021 school year.

Payment from Tri-Valley ROP will be made by invoice dated December 31, 2020 for half of the contract \$5,175.75 and the remainder \$5,175.75 will be invoiced June 30, 2021.

SIGNATURES OF AGREEMENT:

Susan Kinder, Asst. Supt. Business Services
Livermore Valley Joint Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

June 17, 2020

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to a joint contract for custodial and maintenance services for the administration building located at Arroyo Mocho Elementary School for the 2020-2021 school year.

- LVJUSD will provide custodial and maintenance services for the administration building offices, restrooms, break room, workroom and main office lobby area.
- Daily services will include emptying waste containers and replenishment of dispensers for paper and soap supplies and disinfect toilets and sinks.
- Weekly service includes cleaning floor surfaces: vacuuming carpet, sweep and mop floor tile, fixtures and mirrors. Spot clean floors, doors and walls and dust.
- Annual services will include shampoo of carpet, strip and wax floor tile and window cleaning inside and out.
- The total cost for the above custodial services and supplies will be estimated at \$463.50 per month.
- Maintenance repairs will be billed for time and materials as needed.

Payment from Tri-Valley ROP will be made biannually with \$2,706.75 due on December 1, 2020 and \$2,706.75 due on June 30, 2021.

SIGNATURES OF AGREEMENT:

Susan Kinder, Asst. Supt. Business Services
Livermore Valley Joint Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved _____

8. DEFERRED CONSENT ITEMS

Quick Summary / Abstract

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

9. INFORMATION / ACTION ITEMS

Quick Summary / Abstract

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

9. A. Public Hearing on the Proposed 2020–21 Budget – information

Quick Summary / Abstract

Open Public Hearing for Item 9. B; for the 2020-21 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.

Chairperson Miller will call the hearing to order and call upon members of the public who have requested, by email to **Budget Hearing Questions** prior to Call to Order, at the following address, arobbins@tвроp.org. Please note Budget Hearing in the subject line of the email, and write your comment or question in the body of the email.

Upon completion of comments, Chairperson Miller will close the hearing and reconvene the Regular Board Meeting.

9. B. Proposed Budget and Adoption for 2020-21 – action

Quick Summary / Abstract

Following the mandated Public Hearing on the 2020-21 budget, it is appropriate for the Board to consider adoption of the proposed budget.

Supporting Documents

 [2020-21 Adopted Budget SACS File.pdf](#)

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

PROPOSED ADOPTED BUDGET

2020-21

The Tri-Valley Regional Occupational Program's (TVROP) Budget for 2020-21 was developed through a collaborative process that involved the Board of Trustees, Superintendent, Livermore Valley Joint Unified School District's Director of Fiscal Services and other TVROP administrative staff.

REVENUE

Total revenue for the 2020-21 fiscal year is projected at \$5,447,866. This is a decrease of approximately \$1.5 million from the prior year.

- Federal Revenue – No change. Federal revenue continues to be projected at zero for the 2020-21 Fiscal Year.
- State Revenue - Decreased by \$1,524,195. This decrease is mainly due to the reduction of \$1,732,270 in CTE Incentive Grant revenue. In the prior year, the budget reflected two years of incentive grant revenue, as the 2018-19 grant revenue was deferred until 2019-20. TVROP plans to transfer the funding to the member districts as it has in prior years. The reduction in State revenue is offset by a reduction to Other Outgo expenditures. The net effect of this reduction on the ending fund balance is \$0. State revenue was also increased \$291,605 for the increase to the Strong Workforce Grant.
- Local Revenue – Decreased by approximately \$2,021,275. This decrease is due to removing donations from the budget projection. This type of revenue is budgeted as received.

EXPENDITURES

Total expenditures for the 2020-21 fiscal year are projected at \$5,837,660. This is a decrease of approximately \$1.7 million from the prior year.

- Salaries and Benefits – Salary costs increased based on a 0.5% step and column increase and \$125,915 based on a new position from the Strong Workforce Grant increase. Benefit costs decreased by \$19,658. CalSTRS employer rates were decreased from 17.1% to 16.15% and CalPERS employer rates were raised from 19.721% to 20.7%.
- Books and Supplies – Decreased \$242,596. Carryover amounts and one-time expenditures have been removed from the budget projection. In addition, the expenditure projection was increased by 0.62% for the cost of inflation based on the California Consumer Price Index (CPI).
- Services and Other Operating Expenditures – Increased \$143,716. Expenses were increased by \$251,480 based on the increase to the Strong Workforce Grant. In

addition, the expenditure projection was increased by 0.62% for the cost of inflation based on the California Consumer Price Index (CPI). Carryover amounts have been removed from the budget projection which reduced the overall increase to this category.

- Other Outgo – Decreased by approximately \$1,732,270. Expenditures have been reduced due to the reduction of the CTE Incentive Grant revenue noted above.

SUMMARY

Based on the 2020-21 Projected Adopted Budget, TVROP will end the 2020-21 year with an ending fund balance of \$1,053,379. This allows TVROP to meet the required 5% reserve level of \$291,883 and the 7.5% board reserve level of \$437,825. \$20,000 is set aside for revolving funds, resulting in an unallocated amount of \$303,671.

ANNUAL BUDGET REPORT:
July 1, 2020 Budget Adoption

This budget was developed using the state-adopted Criteria and Standards. It was filed and adopted subsequent to a public hearing by the JPA governing board. (Pursuant to Education Code sections 33129, 41023 and 42127)

Budget available for inspection at:

Public Hearing:

Place: 1040 Florence Road
Date: June 12, 2020

Place: 1040 Florence Road
Date: June 17, 2020
Time: 06:00 PM

Adoption Date: June 17, 2020

Signed: _____
Clerk/Secretary of the JPA Governing Board
(Original signature required)

Contact person for additional information on the budget reports:

Name: Teresa Fiscus

Telephone: 925-606-3253

Title: Chief Business Official

E-mail: tfiscus@lvjUSD.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	n/a
2	Enrollment	This criterion is not checked for JPAs.	n/a	n/a
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	n/a
4	Local Control Funding Formula (LCFF) Revenue	This criterion is not checked for JPAs.	n/a	n/a

CRITERIA AND STANDARDS (continued)			Met	Not Met
5	Salaries and Benefits	Projected ratios of total salaries and benefits to total general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	n/a
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	General fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed by more than the standard for the budget or two subsequent fiscal years?	X	
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements?	X	
		• If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2019-20) annual payment?	n/a	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)?	X	
		• If yes, are they lifetime benefits?	n/a	
		• If yes, do benefits continue beyond age 65?	n/a	
		• If yes, are benefits funded by pay-as-you-go?	n/a	
S7b	Other Self-insurance Benefits	Does the JPA provide other self-insurance benefits (e.g., workers' compensation)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for:	n/a	
		• Certificated? (Section S8A, Line 1)	n/a	
		• Classified? (Section S8B, Line 1)	n/a	
		• Management/supervisor/confidential? (Section S8C, Line 1)	n/a	
S9	Local Control and Accountability Plan (LCAP)	This supplemental section is not checked for JPAs.	n/a	n/a
S10	LCAP Expenditures	This supplemental section is not checked for JPAs.	n/a	n/a

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?	n/a	n/a
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior fiscal year or budget year?	n/a	n/a
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to EC Section 42141, if a joint powers agency is self-insured for workers' compensation claims, the director of the joint powers agency annually shall provide information to the governing board of the joint powers agency regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

() Our JPA is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	\$	_____
Less: Amount of total liabilities reserved in budget:	\$	_____
Estimated accrued but unfunded liabilities:	\$	_____ 0.00

() This joint powers agency is not self-insured for workers' compensation claims.

Signed _____
Clerk/Secretary of the Governing Board
(Original Signature Required)

Date of Meeting: Jun 17, 2020

For additional information on this certification, please contact:

Name: Teresa Fiscus

Title: Chief Business Official

Telephone: 925-606-3253

E-mail: tfiscus@lvjUSD.org

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,029,974.00	1,505,779.00	-50.3%
4) Other Local Revenue		8600-8799	3,963,362.00	3,942,087.00	-0.5%
5) TOTAL REVENUES			6,993,336.00	5,447,866.00	-22.1%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	2,033,098.00	2,174,899.00	7.0%
2) Classified Salaries		2000-2999	434,816.00	434,972.00	0.0%
3) Employee Benefits		3000-3999	721,768.00	702,110.00	-2.7%
4) Books and Supplies		4000-4999	561,320.00	318,724.00	-43.2%
5) Services and Other Operating Expenditures		5000-5999	1,397,216.00	1,540,932.00	10.3%
6) Capital Outlay		6000-6999	10,093.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	2,398,293.00	666,023.00	-72.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			7,556,604.00	5,837,660.00	-22.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(563,268.00)	(389,794.00)	-30.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND					
BALANCE (C + D4)			(563,268.00)	(389,794.00)	-30.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,006,441.00	1,443,173.00	-28.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,006,441.00	1,443,173.00	-28.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,006,441.00	1,443,173.00	-28.1%
2) Ending Balance, June 30 (E + F1e)			1,443,173.00	1,053,379.00	-27.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	20,000.00	20,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	566,746.00	437,825.00	-22.7%
Board Reserve 7.5%	0000	9780		437,825.00	
Board Reserve 7.5%	0000	9780	566,746.00		
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	377,831.00	291,883.00	-22.7%
Unassigned/Unappropriated Amount		9790	478,596.00	303,671.00	-36.5%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	2,531,534.96		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	308,724.39		
c) in Revolving Cash Account		9130	20,000.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	8,144.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			2,868,403.35		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	9,447.90		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			9,447.90		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			2,858,955.45		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	2,398,293.00	666,023.00	-72.2%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	631,681.00	839,756.00	32.9%
TOTAL, OTHER STATE REVENUE			3,029,974.00	1,505,779.00	-50.3%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	32,000.00	20,000.00	-37.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/ Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	230,741.00	229,579.00	-0.5%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
All Other Local Revenue		8699	53,113.00	45,000.00	-15.3%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	3,647,508.00	3,647,508.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,963,362.00	3,942,087.00	-0.5%
TOTAL, REVENUES			6,993,336.00	5,447,866.00	-22.1%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	1,540,592.00	1,679,941.00	9.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	492,506.00	494,958.00	0.5%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,033,098.00	2,174,899.00	7.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	202,844.00	202,939.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	104,657.00	104,657.00	0.0%
Clerical, Technical and Office Salaries		2400	122,315.00	122,376.00	0.0%
Other Classified Salaries		2900	5,000.00	5,000.00	0.0%
TOTAL, CLASSIFIED SALARIES			434,816.00	434,972.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	508,307.00	478,233.00	-5.9%
PERS		3201-3202	97,102.00	102,897.00	6.0%
OASDI/Medicare/Alternative		3301-3302	65,258.00	69,003.00	5.7%
Health and Welfare Benefits		3401-3402	1,875.00	1,875.00	0.0%
Unemployment Insurance		3501-3502	1,224.00	1,308.00	6.9%
Workers' Compensation		3601-3602	48,002.00	48,794.00	1.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			721,768.00	702,110.00	-2.7%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	478,632.00	310,724.00	-35.1%
Noncapitalized Equipment		4400	82,688.00	8,000.00	-90.3%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			561,320.00	318,724.00	-43.2%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	59,335.00	57,900.00	-2.4%
Dues and Memberships		5300	14,392.00	12,500.00	-13.1%
Insurance		5400-5450	19,312.00	20,000.00	3.6%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	24,300.00	21,500.00	-11.5%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,270,177.00	1,419,032.00	11.7%
Communications		5900	9,700.00	10,000.00	3.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,397,216.00	1,540,932.00	10.3%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	10,093.00	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			10,093.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	2,398,293.00	666,023.00	-72.2%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			2,398,293.00	666,023.00	-72.2%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,556,604.00	5,837,660.00	-22.7%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,029,974.00	1,505,779.00	-50.3%
4) Other Local Revenue		8600-8799	3,963,362.00	3,942,087.00	-0.5%
5) TOTAL, REVENUES			6,993,336.00	5,447,866.00	-22.1%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		2,703,538.00	2,885,809.00	6.7%
2) Instruction - Related Services	2000-2999		923,950.00	916,969.00	-0.8%
3) Pupil Services	3000-3999		260,137.00	264,528.00	1.7%
4) Ancillary Services	4000-4999		852,164.00	682,447.00	-19.9%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		403,072.00	405,970.00	0.7%
8) Plant Services	8000-8999		15,450.00	15,914.00	3.0%
9) Other Outgo	9000-9999	Except 7600-7699	2,398,293.00	666,023.00	-72.2%
10) TOTAL, EXPENDITURES			7,556,604.00	5,837,660.00	-22.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(563,268.00)	(389,794.00)	-30.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(563,268.00)	(389,794.00)	-30.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,006,441.00	1,443,173.00	-28.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,006,441.00	1,443,173.00	-28.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,006,441.00	1,443,173.00	-28.1%
2) Ending Balance, June 30 (E + F1e)			1,443,173.00	1,053,379.00	-27.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	20,000.00	20,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	566,746.00	437,825.00	-22.7%
Board Reserve 7.5%	0000	9780		437,825.00	
Board Reserve 7.5%	0000	9780	566,746.00		
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	377,831.00	291,883.00	-22.7%
Unassigned/Unappropriated Amount		9790	478,596.00	303,671.00	-36.5%

<u>Resource</u>	<u>Description</u>	<u>2019-20 Estimated Actuals</u>	<u>2020-21 Budget</u>
	Total, Restricted Balance	0.00	0.00

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
			ESTIMATES THROUGH THE MONTH OF JUNE							
A. BEGINNING CASH			2,840,259.35	2,579,455.45	2,149,063.45	1,718,671.45	2,949,873.45	2,519,481.45	2,089,089.45	2,644,219.45
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019									
Property Taxes	8020-8079									
Miscellaneous Funds	8080-8099									
Federal Revenue	8100-8299									
Other State Revenue	8300-8599			2,608.00	2,608.00	678,680.00	2,608.00	2,608.00	2,608.00	2,608.00
Other Local Revenue	8600-8799					985,522.00			985,522.00	
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			0.00	2,608.00	2,608.00	1,664,202.00	2,608.00	2,608.00	988,130.00	2,608.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		70,000.00	190,000.00	190,000.00	190,000.00	190,000.00	190,000.00	190,000.00	190,000.00
Classified Salaries	2000-2999		16,500.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
Employee Benefits	3000-3999		22,000.00	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00
Books and Supplies	4000-4999		26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00
Services	5000-5999		125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			259,500.00	433,000.00	433,000.00	433,000.00	433,000.00	433,000.00	433,000.00	433,000.00
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299	8,144.00	8,144.00							
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		8,144.00	8,144.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	9,447.90	9,447.90							
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		9,447.90	9,447.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910		0.00							
TOTAL BALANCE SHEET ITEMS		(1,303.90)	(1,303.90)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(260,803.90)	(430,392.00)	(430,392.00)	1,231,202.00	(430,392.00)	(430,392.00)	555,130.00	(430,392.00)
F. ENDING CASH (A + E)			2,579,455.45	2,149,063.45	1,718,671.45	2,949,873.45	2,519,481.45	2,089,089.45	2,644,219.45	2,213,827.45
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF JUNE									
A. BEGINNING CASH		2,213,827.45	1,783,434.45	2,338,563.45	1,908,170.45				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019							0.00	0.00
Property Taxes	8020-8079							0.00	0.00
Miscellaneous Funds	8080-8099							0.00	0.00
Federal Revenue	8100-8299							0.00	0.00
Other State Revenue	8300-8599	2,607.00	2,607.00	2,607.00	668,630.00		135,000.00	1,505,779.00	1,505,779.00
Other Local Revenue	8600-8799		985,522.00		985,521.00			3,942,087.00	3,942,087.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		2,607.00	988,129.00	2,607.00	1,654,151.00	0.00	135,000.00	5,447,866.00	5,447,866.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	190,000.00	190,000.00	190,000.00	190,000.00	14,899.00		2,174,899.00	2,174,899.00
Classified Salaries	2000-2999	40,000.00	40,000.00	40,000.00	18,472.00			434,972.00	434,972.00
Employee Benefits	3000-3999	52,000.00	52,000.00	52,000.00	22,725.00	2,385.00	135,000.00	702,110.00	702,110.00
Books and Supplies	4000-4999	26,000.00	26,000.00	26,000.00	26,000.00	6,724.00		318,724.00	318,724.00
Services	5000-5999	125,000.00	125,000.00	125,000.00	125,000.00	40,932.00		1,540,932.00	1,540,932.00
Capital Outlay	6000-6599							0.00	0.00
Other Outgo	7000-7499				666,023.00			666,023.00	666,023.00
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		433,000.00	433,000.00	433,000.00	1,048,220.00	64,940.00	135,000.00	5,837,660.00	5,837,660.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							8,144.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490				0.00			0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	8,144.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							9,447.90	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	9,447.90	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	(1,303.90)	
E. NET INCREASE/DECREASE (B - C + D)		(430,393.00)	555,129.00	(430,393.00)	605,931.00	(64,940.00)	0.00	(391,097.90)	(389,794.00)
F. ENDING CASH (A + E)		1,783,434.45	2,338,563.45	1,908,170.45	2,514,101.45				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								2,449,161.45	

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	1,505,779.00	-89.13%	163,684.00	0.00%	163,684.00
4. Other Local Revenues	8600-8799	3,942,087.00	3.88%	4,094,875.00	3.88%	4,253,705.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		5,447,866.00	-21.83%	4,258,559.00	3.73%	4,417,389.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,174,899.00		2,058,864.00
b. Step & Column Adjustment				9,880.00		9,929.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(125,915.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,174,899.00	-5.34%	2,058,864.00	0.48%	2,068,793.00
2. Classified Salaries						
a. Base Salaries				434,972.00		437,041.00
b. Step & Column Adjustment				2,069.00		2,089.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	434,972.00	0.48%	437,041.00	0.48%	439,130.00
3. Employee Benefits	3000-3999	702,110.00	-2.08%	687,518.00	8.80%	747,997.00
4. Books and Supplies	4000-4999	318,724.00	-25.20%	238,404.00	2.12%	243,458.00
5. Services and Other Operating Expenditures	5000-5999	1,540,932.00	-29.73%	1,082,867.00	2.12%	1,105,824.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	666,023.00	-100.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		5,837,660.00	-22.83%	4,504,694.00	2.23%	4,605,202.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(389,794.00)		(246,135.00)		(187,813.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		1,443,173.00		1,053,379.00		807,244.00
2. Ending Fund Balance (Sum lines C and D1)		1,053,379.00		807,244.00		619,431.00
3. Components of Ending Fund Balance						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	20,000.00		20,000.00		20,000.00
b. Restricted	9740	0.00		0.00		0.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	437,825.00		337,852.00		345,390.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	291,883.00		225,235.00		230,260.00
2. Unassigned/Unappropriated	9790	303,671.00		224,157.00		23,781.00
f. Total Components of Ending Fund Balance		1,053,379.00		807,244.00		619,431.00
(Line D3f must agree with line D2)						

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	291,883.00		225,235.00		230,260.00
c. Unassigned/Unappropriated	9790	303,671.00		224,157.00		23,781.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter reserve projections in Columns C and E for subsequent years 1 and 2. - Column A is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		595,554.00		449,392.00		254,041.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		10.20%		9.98%		5.52%
F. RECOMMENDED RESERVES						
1. JPA ADA						
Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
		0.00		0.00		0.00
2. Total Expenditures and Other Financing Uses (Line B11)		5,837,660.00		4,504,694.00		4,605,202.00
3. Less: Special Education Pass-through (Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		5,837,660.00		4,504,694.00		4,605,202.00
5. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)		291,883.00		225,234.70		230,260.10
7. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		71,000.00		71,000.00		71,000.00
8. Reserve Standard (Greater of Line F6 or F7)		291,883.00		225,234.70		230,260.10
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Removed \$125,915 in Salary funded by the Strong Workforce Grant.						

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the approval of the budget.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**
This criterion is not checked for JPAs
2. **CRITERION: Enrollment**
This criterion is not checked for JPAs
3. **CRITERION: ADA to Enrollment**
This criterion is not checked for JPAs
4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**
This criterion is not checked for JPAs

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Estimated/Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2017-18)	3,074,995.76	6,482,429.69	47.4%
Second Prior Year (2018-19)	2,843,846.33	5,091,501.61	55.9%
First Prior Year (2019-20)	3,189,682.00	7,556,604.00	42.2%
	Historical Average Ratio:		48.5%

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5.0%	5.0%	5.0%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	43.5% to 53.5%	43.5% to 53.5%	43.5% to 53.5%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYP exists, Salaries and Benefits, and Total Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999) (Form MYP, Lines B1-B3)	Total Expenditures (Form 01, Objects 1000-7499) (Form MYP, Lines B1-B8, B10)		
Budget Year (2020-21)	3,311,981.00	5,837,660.00	56.7%	Not Met
1st Subsequent Year (2021-22)	3,183,423.00	4,504,694.00	70.7%	Not Met
2nd Subsequent Year (2022-23)	3,255,920.00	4,605,202.00	70.7%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected ratio(s) of salary and benefit costs to total expenditures are outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard, a description of the methods and assumptions used in projecting salaries and benefits, and what changes, if any, will be made to bring the projected salary and benefit costs within the standard.

Explanation:
(required if NOT met)

The CTE Incentive Grant has affected this percentage. In 2019,20, there is \$2.4 million budgeted in Other Outgo expenses related to the CTE Incentive Grant. In 2020-21, there is \$666,023 budgeted in Other Outgo expenses related to the CTE Incentive Grant.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the funded COLA plus or minus five percent must be explained.

6A. Calculating the JPA's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: Enter data for the budget and two subsequent fiscal years on line 1. All other data are extracted or calculated.

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. JPA's Change in Funding Level			
2. JPA's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-10.00% to 10.00%	-10.00% to 10.00%	-10.00% to 10.00%
3. JPA's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-5.00% to 5.00%	-5.00% to 5.00%	-5.00% to 5.00%

6B. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)			
First Prior Year (2019-20)	0.00		
Budget Year (2020-21)	0.00	0.00%	No
1st Subsequent Year (2021-22)	0.00	0.00%	No
2nd Subsequent Year (2022-23)	0.00	0.00%	No

Explanation:
(required if yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)

First Prior Year (2019-20)	3,029,974.00		
Budget Year (2020-21)	1,505,779.00	-50.30%	Yes
1st Subsequent Year (2021-22)	163,684.00	-89.13%	Yes
2nd Subsequent Year (2022-23)	163,684.00	0.00%	No

Explanation:
(required if yes)

In 2020-21, CTE Incentive Grant funds are reduced by \$1,732,270. In 2021-22, an additional \$666,023 of CTE Incentive Grant funds and \$676,072 of Strong Workforce Grant (SWG) funds are removed

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)

First Prior Year (2019-20)	3,963,362.00		
Budget Year (2020-21)	3,942,087.00	-0.54%	No
1st Subsequent Year (2021-22)	4,094,875.00	3.88%	No
2nd Subsequent Year (2022-23)	4,253,705.00	3.88%	No

Explanation:
(required if yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)

First Prior Year (2019-20)	561,320.00		
Budget Year (2020-21)	318,724.00	-43.22%	Yes
1st Subsequent Year (2021-22)	238,404.00	-25.20%	Yes
2nd Subsequent Year (2022-23)	243,458.00	2.12%	No

Explanation:
(required if yes)

In 2020-21, \$301,970 in prior year carryover expenses are removed. Off-setting the reduction, is the Strong Workforce Grant budget of \$59,374. In 2021-22, the Strong Workforce Grant budget of \$59,374 is removed.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)

First Prior Year (2019-20)	1,397,216.00		
Budget Year (2020-21)	1,540,932.00	10.29%	Yes
1st Subsequent Year (2021-22)	1,082,867.00	-29.73%	Yes
2nd Subsequent Year (2022-23)	1,105,824.00	2.12%	No

Explanation:
(required if yes)

In 2020-21, \$307,764 in prior year carryover expenses are removed. Off-setting the reduction, is the Strong Workforce Grant budget of \$451,480. In 2021-22, the Strong Workforce Grant budget of \$451,480 is removed.

6C. Calculating the JPA's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
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Total Federal, Other State, and Other Local Revenue (Section 6B)

First Prior Year (2019-20)	6,993,336.00		
Budget Year (2020-21)	5,447,866.00	-22.10%	Not Met
1st Subsequent Year (2021-22)	4,258,559.00	-21.83%	Not Met
2nd Subsequent Year (2022-23)	4,417,389.00	3.73%	Met

Total Books and Supplies, and Services and Other Operating Expenditures (Section 6B)

First Prior Year (2019-20)	1,958,536.00		
Budget Year (2020-21)	1,859,656.00	-5.05%	Met
1st Subsequent Year (2021-22)	1,321,271.00	-28.95%	Not Met
2nd Subsequent Year (2022-23)	1,349,282.00	2.12%	Met

6D. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6B above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6B
if NOT met)

Explanation:
Other State Revenue
(linked from 6B
if NOT met)

In 2020-21, CTE Incentive Grant funds are reduced by \$1,732,270. In 2021-22, an additional \$666,023 of CTE Incentive Grant funds and \$676,072 of Strong Workforce Grant (SWG) funds are removed

Explanation:
Other Local Revenue
(linked from 6B
if NOT met)

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6B above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6B
if NOT met)

In 2020-21, \$301,970 in prior year carryover expenses are removed. Off-setting the reduction, is the Strong Workforce Grant budget of \$59,374. In 2021-22, the Strong Workforce Grant budget of \$59,374 is removed.

Explanation:
Services and Other Exps
(linked from 6B
if NOT met)

In 2020-21, \$307,764 in prior year carryover expenses are removed. Off-setting the reduction, is the Strong Workforce Grant budget of \$451,480. In 2021-22, the Strong Workforce Grant budget of \$451,480 is removed.

7. CRITERION: Facilities Maintenance

STANDARD: Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in two out of three prior fiscal years:

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2017-18)	Second Prior Year (2018-19)	First Prior Year (2019-20)
1. JPA's Available Reserve Amounts			
a. Stabilization Arrangements (Funds 01 and 17, Object 9750)	0.00	0.00	0.00
b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	324,122.00	254,575.08	377,831.00
c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	1,253,588.20	1,196,954.36	478,596.00
d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	0.00	0.00	0.00
e. Available Reserves (Lines 1a through 1d)	1,577,710.20	1,451,529.44	856,427.00
2. JPA's Total Expenditures and Other Financing Uses			
a. JPA's Total Expenditures and Other Financing Uses (Criterion 8B)	6,482,429.69	5,091,501.61	7,556,604.00
b. Plus: Special Education Pass-through Funds (Not applicable for JPAs)	N/A	N/A	N/A
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	6,482,429.69	5,091,501.61	7,556,604.00
3. JPA's Available Reserve Percentage (Line 1e divided by Line 2c)	24.3%	28.5%	11.3%
JPA's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):	8.1%	9.5%	3.8%

¹Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Fund Balance (Form 01, Section E)	Total Expenditures and Other Financing Uses (Form 01, Objects 1000-7999)	Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
Third Prior Year (2017-18)	(489,061.33)	6,482,429.69	7.5%	Met
Second Prior Year (2018-19)	372,310.43	5,091,501.61	N/A	Met
First Prior Year (2019-20)	(563,268.00)	7,556,604.00	7.5%	Not Met
Budget Year (2020-21) (Information only)	(389,794.00)	5,837,660.00		

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

Explanation:
(required if NOT met)

Tri-Valley ROP has intentionally brought down large reserve levels by not increasing the revenue paid by member districts by the allowable 4%. Tri-Valley ROP has an additional board reserve of 7.5% and is working to spend down unallocated reserves.

9. CRITERION: Fund Balance

STANDARD: Budgeted beginning general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level ¹	JPA ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 400,000
0.3%	400,001 and over

¹ Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

JPA ADA (Criterion 10):

JPA's Fund Balance Standard Percentage Level:

9A. Calculating the JPA's General Fund Beginning Balance Percentages

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	General Fund Beginning Balance ² (Form 01, Line F1e)		Beginning Fund Balance Variance Level	Status
	Original Budget	Estimated/Unaudited Actuals	(If overestimated, else N/A)	
Third Prior Year (2017-18)	1,717,760.02	2,123,192.36	N/A	Met
Second Prior Year (2018-19)	1,634,131.00	1,634,131.03	N/A	Met
First Prior Year (2019-20)	1,366,503.00	2,006,441.00	N/A	Met
Budget Year (2020-21) (Information only)	1,443,173.00			

² Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

9B. Comparison of JPA Beginning Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - General fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA		
5% or \$71,000 (greater of)	0	to	300
4% or \$71,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
JPA ADA (Form MYP, Line F1, if available; else defaults to zero and may be overwritten):	0	0	0
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Total Expenditures and Other Financing Uses (Criterion 8B) (Form MYP, Line B11)	5,837,660.00	4,504,694.00	4,605,202.00
2. Less: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 minus Line B2)	5,837,660.00	4,504,694.00	4,605,202.00
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	291,883.00	225,234.70	230,260.10
6. Reserve Standard - by Amount (\$71,000 for JPAs with 0 to 1,000 ADA, else 0)	71,000.00	71,000.00	71,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	291,883.00	225,234.70	230,260.10

10C. Calculating the JPA's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

Reserve Amounts	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	291,883.00	225,235.00	230,260.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	303,671.00	224,157.00	23,781.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00		
8. JPA's Budgeted Reserve Amount (Lines C1 thru C7)	595,554.00	449,392.00	254,041.00
9. JPA's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	10.20%	9.98%	5.52%
JPA's Reserve Standard (Section 10B, Line 7):	291,883.00	225,234.70	230,260.10
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your JPA have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Use of Ongoing Revenues for One-time Expenditures

1a. Does your JPA have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

1b. If Yes, identify the expenditures:

S4. Contingent Revenues

1a. Does your JPA have projected revenues for the budget year and/or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

JPA's Contributions and Transfers Standard: -10% to +10%
or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: For Transfers In and Transfers Out, enter data in the First Prior Year. If Form MYP exists, the data will be extracted for the Budget Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Budget Year, 1st and 2nd subsequent Years. Click the appropriate button for item 1d; all other data will be calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)				
This item is not applicable for JPAs.				
1b. Transfers In, General Fund *				
First Prior Year (2019-20)				
Budget Year (2020-21)	0.00	0.00	0.0%	Met
1st Subsequent Year (2021-22)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2022-23)	0.00	0.00	0.0%	Met
1c. Transfers Out, General Fund *				
First Prior Year (2019-20)				
Budget Year (2020-21)	0.00	0.00	0.0%	Met
1st Subsequent Year (2021-22)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2022-23)	0.00	0.00	0.0%	Met

1d. **Impact of Capital Projects**
Do you have any capital projects that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for item 1d.

- 1a. This item is not applicable for JPAs.
- 1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There are no capital projects that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the budget year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the JPA's Long-term Commitments

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

1. Does your JPA have long-term (multiyear) commitments?
(If No, skip item 2 and Sections S6B and S6C)

2. If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2020
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB)

TOTAL:				0

Type of Commitment (continued)	First Prior Year (2019-20) Annual Payment (P & I)	Budget Year (2020-21) Annual Payment (P & I)	1st Subsequent Year (2021-22) Annual Payment (P & I)	2nd Subsequent Year (2022-23) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Total Annual Payments:	0	0	0	0
Has total annual payment increased over prior year (2019-20)?	No	No	No	No

S6B. Comparison of JPA's Annual Payments To Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the budget and two subsequent fiscal years.

Explanation:
(required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; If Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:
(required if Yes)

S7. Unfunded Liabilities

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution, and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except for the budget year data on line 5b.

1. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

2. For the JPA's OPEB:
a. Are they lifetime benefits?

b. Do benefits continue past age 65?

c. Describe any other characteristics of the JPA's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

3. a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

	Self-Insurance Fund	Governmental Fund

4. OPEB Liabilities

a. Total OPEB liability

b. OPEB plan(s) fiduciary net position (if applicable)

c. Total/Net OPEB liability (Line 4a minus Line 4b)

d. Is total OPEB liability based on the JPA's estimate or an actuarial valuation?

e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation

5. OPEB Contributions

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement Method			
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)	0.00		
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)			
d. Number of retirees receiving OPEB benefits			

S7B. Identification of the JPA's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

1. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability?
(Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

No

2. Describe each self-insurance program operated by the JPA, including details for each such as level of risk retained, funding approach, basis for the valuation (JPA's estimate or actuarial), and date of the valuation:

--

3. Self-Insurance Liabilities
a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

4. Self-Insurance Contributions
a. Required contribution (funding) for self-insurance programs
b. Amount contributed (funded) for self-insurance programs

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of certificated (non-management) full-time-equivalent (FTE) positions	18.9	19.2	19.2	19.2

Certificated (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 5 and 6.

If n/a, skip to Section S8B.

Negotiations Settled

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

[]

3. Period covered by the agreement:

Begin Date:

[]

End Date:

[]

4. Salary settlement:

Budget Year
(2020-21)

1st Subsequent Year
(2021-22)

2nd Subsequent Year
(2022-23)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

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One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--	--	--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
--------------------------	----------------------------------	----------------------------------

6. Amount included for any tentative salary schedule increases

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
--------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Certificated (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
--------------------------	----------------------------------	----------------------------------

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
--------------------------	----------------------------------	----------------------------------

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Certificated (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of classified (non-management) FTE positions	5.5	5.5	5.5	5.5

Classified (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year? n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 5 and 6.

If n/a, skip to Section S8C.

Negotiations Settled

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement: Begin Date: End Date:

4. Salary settlement:

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?			

One Year Agreement

Total cost of salary settlement			
% change in salary schedule from prior year			

or

Multiyear Agreement

Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

6. Amount included for any tentative salary schedule increases

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

Classified (Non-management) Prior Year Settlements

- Are any new costs from prior year settlements included in the budget?
If Yes, amount of new costs included in the budget and MYPs
If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

Classified (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of management, supervisor, and confidential FTE positions	4.0	4.0	4.0	4.0

**Management/Supervisor/Confidential
Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

n/a

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Amount included for any tentative salary schedule increases			

**Management/Supervisor/Confidential
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Are costs of H&W benefit changes included in the budget and MYPs?			
Total cost of H&W benefits			
Percent of H&W cost paid by employer			
Percent projected change in H&W cost over prior year			

**Management/Supervisor/Confidential
Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Are step & column adjustments included in the budget and MYPs?			
Cost of step & column adjustments			
Percent change in step & column over prior year			

**Management/Supervisor/Confidential
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the budget and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Are costs of other benefits included in the budget and MYPs?			
Total cost of other benefits			
Percent change in cost of other benefits over prior year			

S9. Local Control and Accountability Plan (LCAP)

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

This supplemental section is not checked for JPAs.

S10. LCAP Expenditures

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

This supplemental section is not checked for JPAs.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except items A3 and A4, which are not applicable for JPAs.

- A1. Do cash flow projections show that the JPA will end the budget year with a negative cash balance in the general fund?

- A2. Is the system of personnel position control independent from the payroll system?

- A3. Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column of Criterion 2A are used to determine Yes or No)

- A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior fiscal year or budget year?

- A5. Has the JPA entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

- A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

- A7. Is the JPA's financial system independent of the county office system?

- A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)

- A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of Joint Powers Agency Budget Criteria and Standards Review

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July 1 Budget
2020-21 Budget
Technical Review Checks

Tri-Valley ROP JPA

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - The following combinations for FUND and RESOURCE are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT						FUND	RESOURCE	VALUE
FD	RS	PY	GO	FN	OB			
01	6391	0	0000	0000	9740	01	6391	0.00
01	6391	0	0000	0000	979Z	01	6391	0.00
01	6391	0	4630	4000	1100	01	6391	71,584.00
01	6391	0	4630	4000	3101	01	6391	11,561.00
01	6391	0	4630	4000	3301	01	6391	1,037.00
01	6391	0	4630	4000	3501	01	6391	35.00
01	6391	0	4630	4000	3601	01	6391	1,325.00
01	6391	0	4630	4000	4300	01	6391	1,500.00
01	6391	0	4630	4000	5710	01	6391	-13,358.00
01	6391	0	4630	4000	8590	01	6391	28,684.00
01	6391	0	4630	4000	8699	01	6391	45,000.00

Explanation:TVROP only has one fund, however they receive funding for AEBG as part of a consortia. A new restricted fund will be set up in 2020-21.

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to

zero by fund.

PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).

PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area.

PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95).

PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95.

PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95.

PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95.

PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund.

PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund.

PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.

PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.

PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (W) - Explanations must be provided in the Criteria and Standards Review (Form 01CS) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. PASSED

CS-YES-NO - (W) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CS) must be answered Yes or No, where applicable, for the form to be complete. PASSED

EXPORT CHECKS

BUDGET-CERT-PROVIDE - (F) - Budget Certification (Form CB) must be provided. PASSED

WK-COMP-CERT-PROVIDE - (F) - Workers' Compensation Certification (Form CC) must be provided. PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CS) has been provided. PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Budget. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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July 1 Budget
2019-20 Estimated Actuals
Technical Review Checks

Tri-Valley ROP JPA

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - The following combinations for FUND and RESOURCE are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT	FUND	RESOURCE	VALUE
FD - RS - PY - GO - FN - OB			
01-6391-0-0000-0000-9110	01	6391	5,056.51
01-6391-0-0000-0000-9200	01	6391	-889.00
01-6391-0-0000-0000-9740	01	6391	0.00
01-6391-0-0000-0000-9791	01	6391	10,240.00
01-6391-0-0000-0000-979Z	01	6391	0.00
01-6391-0-4630-4000-1100	01	6391	71,151.00
01-6391-0-4630-4000-3101	01	6391	12,007.00
01-6391-0-4630-4000-3301	01	6391	951.00
01-6391-0-4630-4000-3501	01	6391	34.00
01-6391-0-4630-4000-3601	01	6391	1,370.00
01-6391-0-4630-4000-4300	01	6391	1,692.00
01-6391-0-4630-4000-8590	01	6391	31,965.00
01-6391-0-4630-4000-8699	01	6391	45,000.00

Explanation:TVROP only has one fund, however they receive funding for AEBG aspart of a consortia. A new restricted fund will be set up in 2020-21.

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). PASSED

PY-EFB=CY-BFB-RES - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

INTRAFFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

AR-AP-POSITIVE - (W) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

NET-INV-CAP-ASSETS - (W) - If capital asset amounts are imported/keyed, objects 9400-9489, (Capital Assets) in funds 61-95, then an amount should be recorded for Object 9796 (Net Investment in Capital Assets) within the same fund. PASSED

SUPPLEMENTAL CHECKS

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation for governmental and business-type activities must be zero or negative. PASSED

DEBT-ACTIVITY - (O) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt. PASSED

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive. PASSED

EXPORT CHECKS

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

9. C. Approval of 2020–21 Board Meeting Calendar – action 

Quick Summary / Abstract

Staff will present the preliminary 2020–21 Board Meeting Calendar

Supporting Documents

 [2020-2021 TVROP JRGB Member Dist Calendar.pdf](#)

Board Approved:

**Tri-Valley Regional Occupational Program
 Joint Powers Governing Board
 Coordinating Council and
 Member District Meeting Dates
 August 2020 - June 2021**

*Board Agendas will typically be posted and distributed by email the Friday before the Board Meeting.

	TVROP JPGB Meeting 5:30 p.m. closed session 6:00 p.m. open session (unless otherwise noted on Agenda)	TVROP Coordinating Council Meetings Wednesday's 3:30-5:00 p.m.
July 2020	NO MEETINGS	
August 2020	* LVJUSD - PUSD - 8/11, 8/25 DUSD - 8/04, 8/18	
September 2020	TVROP – September 16 * LVJUSD - PUSD - 9/8, 9/22 DUSD - 9/8, 9/22	9/2 for 9/16 meeting
October 2020	* LVJUSD - PUSD - 10/13, 10/27 DUSD - 10/13, 10/27	
November 2020	* LVJUSD - PUSD - 11/17 DUSD - 11/10	11/18 for 12/11 meeting
December 2019	TVROP – December 11 * LVJUSD - PUSD - 12/15 DUSD - 12/15	
January 2021	TVROP (Organizational) – January 27 LVJUSD -1/14 PUSD - 1/12, 1/26 ** DUSD -	1/13 for 1/27 meeting
February 2021	* LVJUSD - PUSD - 2/9, 2/23 ** DUSD -	
March 2021	TVROP – 3/10 * LVJUSD - PUSD - 3/9, 3/23 ** DUSD -	2/24 for 3/11 meeting
April 2021	* LVJUSD - PUSD - 4/20 ** DUSD -	
May 2021	TVROP – 5/5 * LVJUSD - PUSD - 5/4, 5/19 ** DUSD -	4/21 for 5/5 meeting
June 2021	TVROP – 6/16 * LVJUSD - PUSD - 6/8, 6/22 ** DUSD -	6/2 for 6/16 meeting

9. D. Approval of TVROP Master Schedule - action 

Quick Summary / Abstract

Staff will provide a proposed master schedule of courses for 2020-21.

Supporting Documents

 [TVROP Master Schedule 2020-2021 - 6.2.2020 BR.pdf](#)

TVROP Master Schedule 2020-2021

Rev. 6.2.2020

201 - Amador Valley High School - 1155 Santa Rita Road, Pleasanton, CA 94566								School Year: Aug. 11, 2020 - May 28, 2021		
461-6100	A Period	1 st	2 nd	Brunch	3 rd	4 th	Access	Lunch	5 th	6 th
Mon, Tues, Friday	7:00 – 7:55	8:00 – 8:57	9:03 – 10:00	10:00 – 10:09	10:15 – 11:12	11:18 – 12:20		12:20 – 12:54	1:00-1:57	2:03 – 3:00
Wednesday	Collaboration Day 8:00-8:45	8:50 – 10:20		10:20 – 10:29	10:35 – 12:05		12:11 - 12:51	12:51 – 1:25	1:31 – 3:01	
Thursday	7:10 - 8:45		8:50 - 10:20	10:20 - 10:29		10:35 - 12:05	12:11 - 12:51	12:51 - 1:25		1:31 - 3:01
Douglas Den Hartog Room: P9 Ph: 461-5199		Integrated Marketing Com. ROP132011	Integrated Marketing Com. ROP132012		Integrated Marketing Com. ROP132013	Econ of Bus Ownership ROP981511			CVE	
Diana Hasenpflug Room: P1 Ph: 461-6100		PE (PUSD) TBD	PE (PUSD) TBD		PE (PUSD) TBD	Sports Med Ath. Trainer II ROP 992711 + CC Supervision			Sports Med Ath. Trainer ROP992511 + CC Supervision	Sports Med Ath. Trainer ROP992512 + CC Supervision
Christian Munoz Room: P9 Ph: 461-6100									Intro to Criminal Justice ROP141111	Intro to Criminal Justice ROP141112 (Travelers)
Robin Battaglia Room:									AP Environmental Science ROP951611	
Laurie James Room:		Honors Digital Electronics								
Kimberly Woodworth	Phone: 461-6100 / Fax: 462-6738 / Hours: Tues - Fri (9:00 am - 2:00 noon)									

833-3300	1st	2 nd	3 rd	4 th	Lunch	5 th	6 th	7 th
	8:00-8:51	8:56-9:51	9:56-10:47	10:52-11:43	11:43 - 12:39	12:44-1:35	1:40-2:31	2:36-3:27
Dave Uken	Comp Int. Mfg. ROP121021							
Eugene Chou					Principles of Eng.			
Kim Connors Room: Q-9 Ph: 883-3300, x 7170	Sports Med Ath. Trainer @ GHS T2, T3 (8:00-9:10)			Sports Med Ath. Trainer + CC supervision I-ROP992521		Sports Med Ath. Trainer & Sport Med. II + CC supervision I-ROP992522 II -ROP992721	Intro to Health Careers (9-10 th Graders) ROP992821	Intro to Health Careers (11-12 th Graders) ROP992822 (Travelers)
TBD Room: N108 Phone: 833-3300								Video Game Art & Design / HA Portfolio (Travelers) (3:25 - 4:15) Video -ROP922923 HAP - ROP921124
Kisha Harris Room: J207 Ph: 833-3300, x J201	M, W, F - @ Las Positas T, Th. - @ Alameda County Sheriff's Regional Training Center (8:00-10:00)			Intro to Criminal Justice @LHS 10:45-11:55		Intro to Criminal Justice ROP 141121	Intro to Criminal Justice ROP141122	
Jodi Morgan Room: Q15 Ph: 833-3300, x 7059		CVE	Integrated Marketing Com. ROP132021	Integrated Marketing Com. ROP132022		Sports Enter. Marketing ROP131621 (Travelers)	Econ of Bus Ownership ROP981521	
Chris Meyer Room: N108 Ph: 833-3300	Animation & Motion Graphics ROP921021 (Travelers)		Video Game Art & Design ROP922921 HA Portfolio ROP921122	Video Game Art & Design ROP922922		Animation & Motion Graphics ROP921022		
Leann Nobida	Phone: 833-3360 / Fax: 833-3322 / Hours: Mon-Fri 7:30 am - 4:00 pm							

Collaboration Days Bell Schedule

A Period: 7:00-7:44	P1	P2	P3	P4	Lunch	P5	P6	P7
Collaboration: 7:55-8:55	9 :00-9 :44	9:49 - 10:33	10:38 - 11:22	11:27 - 12:11	12:11 - 1:01	1:06 - 1:50	1 :55 - 2 :39	2 :44 - 3 :28

461-6600	A Period	1 st	2 nd	3 rd	4 th	Lunch	Falcon Flex	5 th	6 th	B
Mon, Wed, Friday	7:35 - 8:30	8:35 - 9:28	9:34 - 10:27	10:33 - 11:31	11:37 - 12:30	12:30 - 1:00		1:06 - 1:59	2:05 - 2:58	3:04 - 3:57
Tuesday, Thursday	7:00 - 7:52	8:00 - 8:52	8:58 - 9:50	9:56 - 10:48	10:54 - 11:46	11:46 - 12:16	12:22 - 1:02	1:08 - 2:00	2:06 - 2:58	3:04 - 3:56
Fabiola Salceda Room: P4 Ph: 461-6600 x 5835				Dev. Psych. of Children I +Off-site CC Supervision ROP941031				Dev. Psych. of Children I & II +Off-site CC Supervision ROP941032 ROP941131		
Debbie Nelson Room: A-4 Ph: 461-6600		Econ of Bus Ownership ROP981531								
Josh Hill Room: J10		Principles of BioMed ROP993031								
Gary Johnson Room: TBD									Honors Aerospace Engineering ROP961731	
Tami Raaker Room: A4 Ph: 461-0425		CVE	Integrated Marketing Com. ROP132031	Integrated Marketing Com. ROP132032	Sports Enter. Marketing ROP131631			Sports Enter. Marketing ROP131632 (Travelers, AVHS)		CVE
Nancy McNeil Room: P3 Ph: 461-5604								Nursing Careers +CC Supervision ROP992031		
Allyson Ortnier Room: P10 Ph: 461-6600 x5834		Intro to Health Careers @LHS T2, T3 (8:00-9:10)	Intro to Health Careers @LHS T1, T2 (9:20-10:35)	Sports Med I @LHS T2, T3 (10:45-11:55)	Sports Med I & II @LHS T1, T2 (12:35-1:45)				Sports Med-Ath Trainer ROP992531 & Sports Med. II ROP992731 +CC Supervision (2:15 - 3:08)	
Sara Beyne		Medical Occupations + Off-site CC supervision ROP991531 (8:00 - 10:00 am)						Fall EMR Mon. (5:30-7:30) & Thurs. (5:30 - 8:30) ROP992631	Spring EMR Mon. (5:30-7:30) & Thurs. (5:30 - 8:30) ROP992632	
Chris Jones								AP Environmental Science ROP951631		
Janice Wilson	Phone: 461-6600 / Fax: 461-6633 / Room: B11 - Hours: Mon-Thurs 9:30 - 2:30									

606-4800	Trimester	1st	2 nd	3 rd	Lunch	4th	5 th
		8:00-9:10	9:20-10:30	10:40-11:55	11:55-12:35	12:35-1:45	1:55-3:05
Kim Connors Room: 108 Ph: 606-4800 x3661	T1: 8/25-11/20			Sports Med Ath. Trainer @DHS (10:52 - 11:43)		Sports Med Ath. Trainer & Sports Med II @DHS (12:44-1:35)	Intro to Health Careers @DHS (1:40- 6th P 3:27) 5 - 6 Periods
	T2: 11/30-3/05	Sports Med. Ath. Trainer & Sports Med II + CC supervision ROP992541 ROP992741					
	T3: 3/10-6/10						
Alexis Tucker Room: 108 Ph: 606-4800 x3640	T1: 8/25-11/20		Medical Occupations M, T, Th, Friday (9:30-11:30) Wed (9:40 - 11:40) + Off-site CC supervision ROP991541			Medical Occupations (1:05 – 3:05) + Off-site CC supervision ROP991542	
	T2: 11/30-3/05						
	T3: 3/10-6/10						
Debbie Nelson Room: 400 Ph: 606-4800 x3557	T1: 8/25-11/20	Econ of Bus Ownership @FHS M, W, F / 8:35-9:28 T, Th / 8:00 -8:52 ROP981531	CVE Supervision .2	Econ of Bus Ownership ROP981541		Integrated Marketing Com. (LHS Travelers) ROP132041	
	T2: 11/30-3/05		CVE Supervision .2				
	T3: 3/10-6/10				Intro to Business Careers ROP981041	Intro to Business Careers ROP981042	
Dawn Pavon Room: 301 Ph: 606-4800 x3563	T1: 8/25-11/20	Dev. Psych. of Children @ LHS (8:35 – 10:35) + Off-site CC supervision				Dev. Psych. of Children I (12:35 – 2:35) + Off-site CC supervision ROP941041	
	T2: 11/30-3/05						
	T3: 3/10-6/10						
Danielle Watson Career Center	Phone: 606-4800 x 3520 / Fax: 606-4808 / Hours : Mon-Fri 7:30 am – 4:00 pm						

WEDNESDAY COLLABORATION BELL SCHEDULE :

T1-T3	ASE	1 st Period	2 st Period	3 rd Period	Lunch	4 th Period	5 th Period
	8:00-8:25	8:30-9:20	9:30-10:20	10:30-11:25	11:25-12:00	12:00-12:50	1:00-1:50

606-4812	Trimester	1 st	2 nd	3 rd	Lunch	4 th	5 th
		8:00-9:10	9:20-10:35	10:45-11:55	11:55-12:30	12:35-1:45	1:55-3:05
Kisha Harris Room: 309 Ph: 833-3300, x 7134	T1: 8/25-11/20	Criminal Justice Academy M, W, F @ Las Positas (8:00 - 10:00)		Intro to Criminal Justice ROP141151		Intro to Criminal Justice DHS (12:44 - 1:36)	Intro to Criminal Justice DHS (1:40 - 2:31)
	T2: 11/30-3/05	T, Th @ Alameda County Sheriff's Regional Training Center (8:00 - 10:00)					
	T3: 3/10-6/10						
Dawn Pavon Room: 309 Ph: 606-4812	T1: 8/25-11/20	Dev. Psych. of Children 1 (8:35 – 10:35)				Dev. Psych. of Children I @ GHS DPOCI (12:35 - 2:35) + Off-site CC supervision	
	T2: 11/30-3/05	+ Off-site CC supervision ROP941051					
	T3: 3/10-6/10						
Randy Barnard Room: 220 Ph: 606-4812 x2434	T1: 8/25-11/20	Auto Body Repair Adv. Auto Body (Travelers) I - ROP151051 II - ROP151151	Auto Body Repair Adv. Auto Body I - ROP151052 II - ROP151152	Auto Body Repair Adv. Auto Body I - ROP151053 II - ROP151153		Auto Body Repair Adv. Auto Body I - ROP151054 II - ROP151154	
	T2: 11/30-3/05						
	T3: 3/10-6/10						
Ed Woodworth Room: 218 Ph: 606-4812 x2435	T1: 8/25-11/20	ROP Teacher/LHS Class	Auto Technology ROP151851	ROP Teacher/LHS Class		Auto Technology (Travelers) (1:00 – 3:00) ROP151852	
	T2: 11/30-3/05	ROP Teacher/LHS Class		ROP Teacher/LHS Class			
	T3: 3/10-6/10	ROP Teacher/LHS Class		ROP Teacher/LHS Class			
Allyson Ortnor Room: P9 Ph: 606-4812	T1: 8/25-11/20	Intro to Health Careers ROP992852 (Travelers)	Intro to Health Careers ROP992851	Sports Med Ath. Trainer + CC supervision ROP992551		Sports Med II + CC supervision II - ROP992751	Sports Med Ath. Trainer @FHS (2:15-3:08)
	T2: 11/30-3/05						
	T3: 3/10-6/10						
Dorothy Moralles Room:	T1: 8/25-11/20	Honors Civil Eng & Arch ROP961251 (Travelers)	Honors Civil Eng & Arch ROP961252				
	T2: 11/30-3/05						
	T3: 3/10-6/10						
Don Nyswonger Room: 302	T1: 8/25-11/20	ICT Essentials I / Internet Engineering ROP114451 ROP111251	ICT Essentials I / Internet Engineering ROP114452 ROP111252 (Travelers)				
	T2: 11/30-3/05						
	T3: 3/10-6/10						
Paula-Ann Cabading Career Center	Phone: 606-4812 x2330 / Fax: 606-4851 / Hours: Mon-Fri 10:00 am – 2:00 pm						
WEDNESDAY COLLABORATION BELL SCHEDULE : 2:00 - 3:05 pm							
Wed Schedule	CAP	1 st	2 nd	3 rd	Lunch	4 th	5 th
	8:00-8:25	8:30-9:20	9:30-10:20	10:30-11:25	11:25-12:00	12:00-12:50	1:00-1:50

Las Positas College - 3000 Campus Hill Dr, Livermore, CA 94551 -- School Year: Aug. 11 - May 28

Monday, Wednesday, Friday

M, W, F	8:00 -10:00
Bldg. 2200 Rm. 2206 Park in "F"	Criminal Justice Academy ROP141291

Alameda County Sheriff's Regional Training Center - 6289 Madigan Rd, Dublin, CA

Tuesday, Thursday

Tues., Thurs.	8:00 -10:00
Alameda County Sheriff's Office	Criminal Justice Academy ROP141291

VILLAGE HIGH SCHOOL (PUSD) - 4645 Bernal Ave, Pleasanton, CA 94566 -- School Year: Aug. 11, 2020 - May 28, 2021

	10:05 - 10:50
Room 702	Work Experience Education

Middle College High School at Las Positas College Bell Schedule

Juniors: 8AM -11AM

School Year: Aug. 12, 2020 - May 28, 2021

Seniors: 11AM-2PM

	Monday			Tuesday			Wednesday			Thursday			Friday		
	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky
8-9	11 US B	11 ELA A		11 US B	11 ELA A		11 US A	11 ELA B		11 US B	11 ELA A		11 US A	11 ELA B	
9-10	11 US A	11 ELA B	Office Hours	11 US B	11 ELA A	Office Hours	11 US A	11 ELA B	Office Hours	11 US B	11 ELA A	Office Hours	11 US A	11 ELA B	Office Hours
10-11	Office Hrs.	11 AVID A	11 AVID B	Office Hrs.	11 AVID A	11 AVID B	Office Hrs.	11 AVID A	11 AVID B	Office Hrs.	11 AVID A	11 AVID B	Office Hrs.	11 AVID A	11 AVID B
11-12	12 Econ/Civics A	Office Hours	12 ERWC B	12 Econ/Civic B	Office Hours	12 ERWC A	12 Econ/Civics A	Office Hours	12 ERWC B	12 Econ/Civic B	Office Hours	12 ERWC A	12 Econ/Civics A	Office Hours	12 ERWC B
12-1	12 Econ/Civics B	Lunch	12 ERWC A		Lunch	12 ERWC A	12 Econ/Civics A	Lunch	12 ERWC B	12 Econ/Civic B	Lunch	12 ERWC A	12 Econ/Civics A	Lunch	12 ERWC B
1-2	Lunch	12 AVID A	12 AVID B	Lunch	12 AVID A	12 AVID B	Lunch	12 AVID A	12 AVID B	Lunch	12 AVID A	12 AVID B	Lunch	12 AVID A	12 AVID B
2-2:30			Lunch			Lunch			Lunch			Lunch			Lunch

9. E. Approval of Personnel Document #061720 - action 

Quick Summary / Abstract

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, including new hires, resignations, retirements and vacancies for Board approval.

Supporting Documents

 [Personnel Doc 061720 Full.pdf](#)



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
 JOINT POWERS GOVERNING BOARD MEETING
 June 17, 2020

PERSONNEL DOCUMENT #061720

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

Name / FTE	Description / Location	Effective Date	Superintendent's Recommendation
2020-2021 CERTIFICATED – Rehire, Temporary			
Randy Barnard 1.0	Automotive Collision Repair & Refinishing - LHS	8/25/2020	Approve
Sara Beyne .95	Medical Occupations/ TSA Emergency Medical Responder Foothill	8/11/2020	Approve
Kimberly Connors .90@DHS & .30 @119 days @GHS	Sports Med/Athletic Trainer & Intro to Health Careers Dublin / Granada	8/11/2020	Approve
Douglas Den Hartog 1.0	Int. Marketing/Econ of Bus Ownership Amador	8/11/2020	Approve
Denise Gauthier 1.0	English / AVID Middle College	8/12/2020	Approve
Nakisha Harris .80 DHS/LPC & .25 LHS	Criminal Justice/Criminal Justice Academy Las Positas/Livermore/ Dublin	8/11/2020	Approve
Lynette Hasan- Marshall 1.0	Transition Specialist Adult Education	8/11/2020	Approve
Diana Hasenpflug .75	Sports Med/Athletic Trainer Amador	8/11/2020	Approve
Nancy McNeil .50	Nursing Careers Foothill	8/11/2020	Approve
Chris Meyer 1.20	Video Game Art & Design, Animation & Motion Graphics I & II, Honors Portfolio Dublin	8/11/2020	Approve
Kelly Mogilefsky 1.0	English / AVID Middle College	8/12/2020	Approve
Jodi Morgan 1.0	Int. Marketing/ Sports Ent Mrktg./Econ of Bus Ownership Dublin	8/11/2020	Approve
Debbie Nelson .20 FHS & .90 GHS	Business Careers/ Int. Marketing/ Econ of Bus Ownership Foothill / Granada	8/11/2020	Approve

Don Nyswonger .40	CCNA & Cyber Security & TSA Livermore	8/25/2020	Approve
Allyson Ortner .7667 LHS & .25 FHS	Sports Med/Athletic Trainer & Intro to Health Careers	8/11/2020	Approve
Dawn Pavon 1.0 GHS/LHS	Dev Psych of Children I & II Granada/Livermore	8/25/2020	Approve
Tami Raaker 1.20	Int. Marketing/Sports Ent Mktg. /Econ of Bus Ownership Foothill	8/11/2020	Approve
Fabiola Salceda 1.0	Dev Psych of Children I & II Foothill	8/11/2020	Approve
Alexis Tucker 1.0	Medical Occupations Granada	8/25/2020	Approve
Sergio Verbis 1.0	Social Science / AVID Middle College	8/12/2020	Approve
Ed Woodworth .65 ROP .50 LHS	Auto Specialist Livermore	8/25/2020	Approve

2020-2020 CLASSIFIED/ CONFIDENTIAL - Rehires. Temporary

Paula-Ann Cabading .50	College & Career Specialist LHS	8/17/2020	Approve
Leann Nobida 1.0	College & Career Specialist DHS	8/3/2020	Approve
Susan Pereira 1.0	Sr. Support Specialist DO	7/1/2020	Approve
Colette Ray .50 MC .50 DO	Secretary I/Attendance Middle College/DO	8/1/2020 & 7/01/2020	Approve
Danielle Watson 1.0	College & Career Specialist GHS	8/17/2020	Approve
Janice Wilson .50	College & Career Specialist FHS	8/5/2020	Approve
Kimberly Woodworth .50	College & Career Specialist AVHS	8/5/2020	Approve

2020-2021 CERTIFICATED MANAGEMENT - Rehires. Temporary

Amy Robbins 1.0	Director, College and Career Readiness	7/01/2020	Approve
Suzanne Smith 1.0	Coordinator, Program Services	7/01/2020	Approve

<u>2020-2021 CERTIFICATED - New Hire, Temporary</u>			
Christian Munoz .40	Criminal Justice/CSI Amador	8/11/2020	Approve

<u>2020-2021 CERTIFICATED - Opening</u>			
TBD .20	Video Game Art & Design /HA Portfolio - DHS	8/11/2020	Approve

<u>2020-2021 CLASSIFIED/ CONFIDENTIAL - New Hire</u>			
Lisa Hansen 1.0	Assistant to Superintendent DO	7/01/2020	Approve

9. F. Middle College High School at Las Positas College Update – information

Quick Summary / Abstract

Staff will update the Board in the following areas for Middle College High School at Las Positas College:

- MC high school course transition to online - Spring 2020
- Class of 2020 Celebration!
- Post Secondary Plans for 2020 - 4 year, LPC, etc
- Class of 2017 - Our first cohort has many graduating from universities one full year ahead of their classmates.
- Middle College enrollment for 2020-2021

9. G. Three-Year Plan Accomplishments, Year-Two - information

Quick Summary / Abstract

Staff will present a summary of accomplishments from year-two of the established three-year plan.

Supporting Documents

 [Three-Year Plan Accomplishments, Year Two 6_17_20.pdf](#)

Three-Year Plan Accomplishments, Year Two 2019 - 2020



June 17, 2020
Careers by Choice, Not by Chance

TVROP Three-Year Plan



Background:

- Fall 2018: Staff developed the TVROP Three-Year Plan.
 - Customer Service
 - Programs
 - Fiscal Management
 - Relationships
- December 2018: The TVROP Board approved the Three-Year Plan.
- Ongoing: Staff create goals and expand opportunities based on the Plan.
- June 2019 and June 2020: Staff reports progress to the TVROP Board.



Three - Year Plan Deliverables



- Enhance communication to support the marketing of programs and engage all stakeholders
- Expand professional development
- Continue to explore funding opportunities
- Increase preparedness on College/Career Indicator
- Maintain fiscal solvency
- Foster, expand, and strengthen relationships with all stakeholders
- Deliver high-quality programs



Enhance Communication to Support with Marketing



- Increased marketing program and college and career preparedness opportunities
- Hosted high school counseling luncheons
- Supported CTE staff and program at sites
- Attended various district, city, regional, and State meetings to share best practices



Expand Professional Development



In-Services:

- Questioning: Open vs. Closed
- Differentiation
- Instructional Strategies
- Virtual Staff In-Service in May



Additional Opportunities:

- Educating for Careers Conference
- College Counseling/Transition Workshops
- Training to Support Transition to Virtual Learning
- Guided Pathways Meeting at Las Positas College

Continue to Explore Funding Opportunities



- K-12 Strong Workforce Program (K-12 SWP) Round 2 and Career Technical Education Incentive Grant (CTEIG)
 - K-12 SWP Round 2: ~ \$ 676,000
 - CTEIG: ~ \$1.3 Million
- Chosen to host the K-12 Pathway Coordinator (K-12 SWP) position.



Increase Preparedness of College/Career



- Increased the number of completers
- Offered “Triple Threat” (UC a-g, articulations, and certifications) courses
- Held the 1st Annual CALPADS Convening



Maintain Fiscal Solvency



- Expanded professional development for Tri-Valley staff
- Secured in-kind funds for grant funding
- Secured grant funding to support member districts. (Over 4 Years: Totaling ~ \$17 Million)
- Lobbied to maintain CTE funding at the State level
- Maintained exemplary budget practices
- Secured CTEIG and SWP Round 2 grant funding.



Foster, Expand, and Strengthen Relationships



- Participated on local, regional, and Statewide committees
- Collaborated to expand opportunities for all learners
- Expanded work-based learning opportunities and relationships with local business
- Participated in Tri-Valley Partnership Meetings



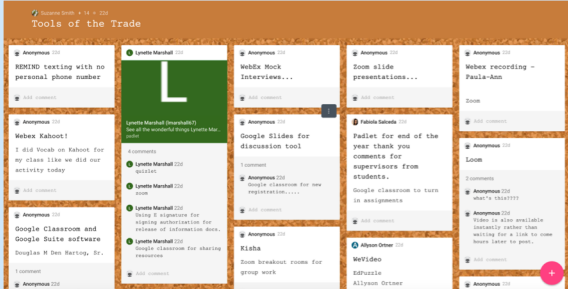
Deliver High-Quality Programs



- Expanded work-based learning opportunities
- Increased enrollment
- Supported new staff members
- Increased access to certifications with new participation with Ford.
- Highly attended Advisory meetings
- Enhanced Tri-Valley high-quality CTE Programs
- Piloted successful Developmental Psychology of Children (DPOC) Mentoring Program with LVJUSD
- Successfully transitioned to online learning opportunities



Remote Learning Highlights



- Successfully provided synchronous and asynchronous
- Utilized a variety of Tech Tools to maximize Distance Learning
- Provided online simulations enabling students to fulfill CC/CVE requirements.
- Engaged in over ~175 virtual Mock Interviews
- Partnered to create a College & Career Website for students and parents
- Hosted virtual Medical Occupations and Nursing Orientations

TVROP Overarching Accomplishments 2019 - 2020 School Year



- Hosted professional development and expanded opportunities for students and staff, aligned with our TVROP Three-Year Plan (Virtually and In-Person)
- Engaged 550 students in paid/unpaid placements weekly
- 1000+ students earned 2700+ units of college credit in 2019-20

Middle College:

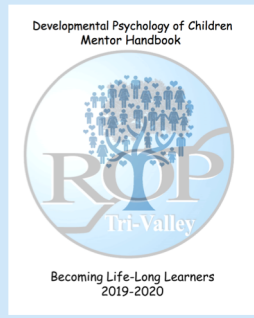
- Host Virtual Grad Celebration for Middle College High School at Las Positas
- 140 students earning up to 44 college units and high school diplomas



TVROP Overarching Accomplishments 2019 - 2020 School Year (cont.)



- Expanded learning opportunities beyond the walls of the school and outside of the school day: Increased work-based learning experiences, piloted a Developmental Psychology of Children Mentor Program (LVJUSD), held virtual Mock Interviews, and successfully transitioned to virtual learning during the pandemic.
- Awarded CTEIG Grant for Member Districts ~ \$1.3 Million
- Awarded Strong Workforce Program Grant ~ \$676,000
- Enrollment #s continue to increase and are at an **ALL** time high



Three - Year Plan: Year Three 2020 - 2021



- Implement the K12 Strong Workforce Program (SWP) Grants
- Increase Tri-Valley-wide CTE Professional Development
- Increase Virtual Learning Opportunities
- Support Our Districts with the CTE Incentive Grant
- Expand Work-Based Learning and Mentoring
- Continue to Support Instructors and Staff
- Continue to Support Our Districts
- Host 2nd Annual CTE Convening

“Vision is the art of seeing the invisible.” by Jonathan Swift

**Three-Year Plan Accomplishments, Year Two
2019 - 2020**



June 17, 2020
Careers by Choice, Not by Chance

9. H. Ratification of the Superintendent's Contract - action

Quick Summary / Abstract

The Board and Superintendent to negotiate terms of contract during closed session; provided contractual negotiations result in said parties' agreement of the decision, terms and resulting employment contract will be reported upon and ratified. Copies of said contract will be made available at that time.

Supporting Documents

 [7-1-2020 Contract JD - Salary Schedule.pdf](#)

EMPLOYMENT AGREEMENT
BETWEEN
THE TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
AND
JULIE DUNCAN

Article 1. AGREEMENT

This agreement is entered into as of this 17th day of June 2020, between the Governing Board (“Board”) of and on behalf of the Tri-Valley Regional Occupational Program (“TVROP”), and Julie Duncan (“Duncan”). The parties mutually agree as follows:

Article 2. TERM

The TVROP hereby employs Duncan for a period beginning on the 1st day of July 2020, through the 30th day of June 2023, in the position of Superintendent.

Article 3. SALARY

Duncan’s salary shall be based upon the Superintendent Salary Schedule¹ plus an additional one thousand three hundred and fifty dollars (\$1,350) for a Master’s degree per year.

Duncan may receive an annual salary increase per the Superintendent Salary schedule based upon a satisfactory evaluation. A change in salary shall not constitute the creation of a new contract or extend the termination date of this Agreement.

TVROP shall reimburse Duncan for mileage accumulated in the course of her duties for travel outside Alameda County at the established IRS rate.

Article 4. DUTIES

Duncan will perform the duties assigned to her position by the TVROP’s job description, a copy of which is attached hereto as Exhibit A and incorporated by this reference. Duncan will be evaluated regarding her performance in accordance with TVROP policy.

Article 5. WORK YEAR

Duncan’s work year shall be 220 days.

Duncan shall be entitled to the same number of legal holidays as the rest of the TVROP’s employees.

Duncan shall be entitled to 20 days of paid vacation. It is the intent of TVROP that those days be used. Duncan may carry forward no more than 20 days of vacation each year.

¹ A copy of the Superintendent’s Salary Schedule is attached hereto as Exhibit A and incorporated herein by reference.

Article 6. LEAVES

Duncan shall accrue illness leave at the rate of twelve (12) days per contract year. This leave may accumulate without limit.

The TVROP shall provide Duncan with such other leaves as are provided to other certificated employees.

Article 7. MEMBERSHIP DUES

The TVROP shall pay dues of for Duncan's membership in the Association of California School Administrators ("ACSA") and two other professional organizations selected by Duncan.

Article 8. BENEFITS

The TVROP shall provide Duncan with a paid one hundred thousand dollar (\$100,000) Life Insurance Policy and also contribute two thousand dollars (\$2,000) annually towards disability/long-term care/other insurances selected by Duncan.

Article 9. EVALUATION

The TVROP Board may evaluate and discuss the performance of Duncan at any time during the term of this Agreement, but shall conduct at least one written evaluation on or before June 30th of each year.

Article 10. TERMINATION

This agreement may be terminated prior to its normal expiration by:

- Mutual consent of the Board and Duncan
- Duncan's failure to maintain a valid California Administrative Credential.
- Retirement or Death of Duncan
- Discharge for Cause. This shall include, but not be limited to: material breach of contract, any grounds enumerated in the Education Code, or Duncan's failure to perform her responsibilities as set forth in this Agreement as determined by law.
- Termination without Cause. If the TVROP Board elects to terminate this Agreement prior to the expiration of its stated term, the TVROP shall pay Duncan as liquidated damages the lesser of twelve (12) months base salary or the base salary for the remainder of the term of this Agreement if less than twelve (12) months. The parties agree to this sum as liquidated damages because actual damages are otherwise extremely difficult to fix. Duncan shall not be entitled to such payment in the event she voluntarily resigns.
- Non-renewal of Agreement by TVROP. The Board may determine not to reemploy Duncan upon the expiration of this Agreement by providing written notice in accordance with

Education Code section 35031 no later than the November 1st immediately preceding the expiration date of this Agreement.

- In the event Duncan accepts another certificated position with another employer during the term of this Agreement, the TVROP Board and Duncan agree to work in good faith to develop a smooth transition plan that would meet the needs of both parties.

Article 11. GENERAL PROVISIONS

- **Governing Law and Venue.** This Agreement and the rights and obligations of the parties shall be governed by and construed in accordance with the laws of the State of California. The parties also agree that, in the event of litigation, venue shall be the proper state or federal court located in Alameda County, California.
- **Entire Agreement.** This Agreement contains the entire agreement and understandings between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.
- **No Assignments.** Duncan may not assign or transfer any rights granted or obligations assumed under this Agreement.
- **Modification.** This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by written instrument executed by both of the parties.
- **Severability.** If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the Agreement shall continue in full force and effect.

Article 12: COMPLIANCE WITH LAW

A. This Contract has been reviewed by legal counsel and the provisions of Government Code Chapter 10.1 (automatic extension) and Government Code sections 53243, 53243.1 and 53243.3 (crime relating to abuse of office or position) have been found not to apply based upon the terms of the Contract.

B. This Contract does not provide for any paid leave of absence or for payment of a legal defense if the Superintendent is charged by criminal complaint, information, or indictment for commission of any crime. If the Superintendent is otherwise granted a paid leave of absence and/or provided a legal defense by the TVROP on any other basis and is later convicted of a crime involving abuse of office or position, Superintendent shall reimburse the TVROP for all salary paid during such leave and also reimburse the TVROP for any costs of legal defense. (Gov. Code, §§ 53243, 53243.1, 53243.3.)

C. If the Superintendent is convicted of any crime involving abuse of her position, the Superintendent shall reimburse the TVROP for the full amount of any cash settlement provided by the Board as part of a termination agreement. (Gov. Code, §§ 53243.2, 53243.4.)

SIGNATORY CLAUSE

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the 17th day of June, 2020.

Governing Board of and on behalf of
The Tri-Valley Regional Occupational Program
Amy Miller, Chairperson

Date:

Julie Duncan

Date:

Tri-Valley Regional Occupational Program
Superintendent
2019/2020
Effective 7/1/2019

Position	Work Year*	1	2	3	4	5	6	7
Superintendent	220	\$176,400.00	\$183,960.00	\$189,973.20	\$195,672.40	\$198,607.48	\$204,565.71	\$210,702.68

* Includes holidays

Degree Stipend	
Masters stipend:	\$ 1,350

Longevity		
Payment will be divided into	3%	Start of 3rd year on Column 7
equal monthly payments of	4%	Start of 6th year on Column 7
the fiscal year.	5%	Start of 9th year on Column 7
	6%	Start of 12th year on Column 7

Placement on the salary schedule is determined by years of experience; this schedule does not preclude the Board from making broader adjustments to the Superintendent's salary. Advancement is dependent upon Board Approval.

Board Approved **5/2/2019**

9. I. Ratification of the Superintendent's Salary Step Increase - action

Quick Summary / Abstract

Upon completion of the Board's evaluation of Superintendent during closed session; pursuant to Article 3 of the Superintendent's Employment Agreement, the Superintendent may receive an annual salary increase per the Superintendent Salary Schedule based upon a satisfactory evaluation.

10. SUPERINTENDENT'S REPORT

Quick Summary / Abstract

Superintendent Duncan will report on recent meetings, activities, or legislation.

11. BOARD MEMBER REPORTS

Quick Summary / Abstract

Board members may wish to report on their recent activities.

12. ANNOUNCEMENTS

13. ADJOURNMENT
